

January 5, 2021

Office of the Elk County Commissioners Reorganizational Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, January 5, 2021 at 10:02am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Seth Higgins, Chief Clerk; Peggy Schneider, Treasurer; Dan Rimer, I.T. and Brian Stockman, Press. Samantha Mitchell, Deputy Chief Clerk; Tom Wagner, Solicitor and Greg Gebauer, Warden all attended via Zoom.

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

FORMALITY

Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry comprise the members of the Elk County Board of Commissioners.

QUESTIONS FROM THE PRESS –N/A

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE – N/A

ADJOURN MEETING

The meeting was adjourned at 10:05am on a motion by Matthew Quesenberry seconded by M. Fritz Lecker and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, JANUARY 19, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

January 5, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, January 5, 2021 at 10:06am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Seth Higgins, Chief Clerk; Peggy Schneider, Treasurer; Dan Rimer, I.T. and Brian Stockman, press. Samantha Mitchell, Deputy Chief Clerk; Tom Wagner, Solicitor and Greg Gebauer, Warden all attended via Zoom.

Matthew Quesenberry made a motion to approve the agenda seconded by Joseph Daghir and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of December 28, 2020 seconded by Matthew Quesenberry and carried unanimously.

RESOLUTIONS

- Matthew Quesenberry made a motion to adopt resolution 2021-01: Establishing the annual compensation for the tax collector for the City of St. Marys. This was seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the CYS new contract with Michael Crabtree, PH.D. Psychologist for FY 2020-2021. This motion was seconded by Joseph Daghir and carried unanimously.

APPROVAL OF THE BILLS: December 12, 2020 → December 31, 2020

GENERAL FUND	\$132,725.18
PAYROLL	\$516,750.63
LIQUID FUELS	\$14,000.00
COVID-19	\$350,286.30
COE DRUG & ALCOHOL	\$556.95
COE SUBSTANCE ABUSE	\$69.00
PHARE GRANT	\$15,622.00
2017 CDBG	\$51,530.00
HAZMAT	\$2,432.79
E911 WIRELESS	\$162,917.34
NTRP	\$19,971.56

- M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- Glenn O. Hawbaker, Inc. notified the County that they have submitted a General Permit #3 Application to DEP for East Branch Dam Road Clean Fill Site.
- EQT Corporation notification of DEP General Plan Approval/General Operating Permit Application (BAQ-GPA/GP-5) for Benazette Compressor Station
- Graf Tech USA LLC is applying for a PA-DEP facility wide, air quality, Title V Permit renewal to continue operating in its St. Marys Facility.
- Received notification from PA-DEP regarding a permit modification to Solid Waste Permit No. 101397 for the operation of Advanced Disposal Services Greentree Landfill, LLC.
- Nittany Engineering & Associates provided notification of a GP-11 DEP permit for the Maxwell Run Bridge Rehabilitation Project in Spring Creek Township.
- GKN intent to submit a National Pollutant Discharge Elimination System (NPDES) permit application to the PA-DEP for the GKN sinter Metals at 104 Kersey Road in Kersey, PA.
- Allegheny Coatings of Ridgway intent to submit an application for a facility-wide, State Only Air Permit is being sent to PA-DEP for the Allegheny Coatings Facility at 349 Servidea Drive in Ridgway.


GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world. Commissioner Lecker also included Elk County resident, T.O. Fitch, in the request for prayers.
- M. Fritz Lecker reported the final report for the COVID – 19 Grant distributions were just under 2 Million Dollars given to local small businesses and non-profits including behavioral health. Broadband was \$351,813.00 therefore the total given out was 2.3 Million Dollars.
- Another important item to note is Seneca Resources have sold their 92,000 acres of timberlands. This is resulting in \$324,000.00 in transfer taxes with monies being distributed to some of the local school districts as well. (St. Marys School District \$72,000 and Johnsonburg School District \$33,000)

ADJOURN MEETING

The meeting was adjourned at 10:20am on a motion by M. Fritz Lecker seconded by Joseph Daghir and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING

TUESDAY, JANUARY 19, 2021

10:00AM CONFERENCE ROOM NO. 2

COURTHOUSE ANNEX BUILDING

January 5, 2021

Office of the Elk County Commissioners Reorganizational Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, January 5, 2021 at 10:02am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Seth Higgins, Chief Clerk; Peggy Schneider, Treasurer; Dan Rimer, I.T. and Brian Stockman, Press. Samantha Mitchell, Deputy Chief Clerk; Tom Wagner, Solicitor and Greg Gebauer, Warden all attended via Zoom.

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

FORMALITY

Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry comprise the members of the Elk County Board of Commissioners.

QUESTIONS FROM THE PRESS –N/A

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE – N/A

ADJOURN MEETING

The meeting was adjourned at 10:05am on a motion by Matthew Quesenberry seconded by M. Fritz Lecker and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, JANUARY 19, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

January 19, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, January 19, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners M. Fritz Lecker and Matthew Quesenberry. Commissioner Joseph Dagher was excused. Also present were Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Greg Gebauer, Warden; Mike McAllister, EMA Director; Dan Rimer, I.T. and Brian Stockman, Press. Tom Wagner, Solicitor attended via Zoom.

Matthew Quesenberry made a motion to approve the agenda seconded by M. Fritz Lecker and carried unanimously.

Matthew Quesenberry made a motion to approve the minutes of the January 5, 2021 regular and reorganization meetings seconded by M. Fritz Lecker and carried unanimously.

RESOLUTIONS

- M. Fritz Lecker made a motion to adopt resolution 2021-02: Intergovernmental Cooperation Agreement between the County of Elk and the Borough of Ridgway. This was seconded by Matthew Quesenberry and carried unanimously.
This is for the 311 South Street property for additional employee parking.

NEW BUSINESS

1. Matthew Quesenberry made a motion to renew the nursing contracts for the Elk County Prison seconded by M. Fritz Lecker and carried unanimously. These are 3-year contracts. The nurses will receive the same pay increase as non-union County employees each year. There are 5 nurses; 1 full time and 4 part time.
2. Matthew Quesenberry made a motion to renew the MOU with Indiana County for inmate housing (\$65/day). This motion was seconded by M. Fritz Lecker and carried unanimously.
3. M. Fritz Lecker made a motion to renew the SAVIN (State Automated Victim Information Notification System) agreement. This motion was seconded by Matthew Quesenberry and carried unanimously. This is a 1-year agreement. There is no monetary contributions from the County for this agreement.
4. M. Fritz Lecker made a motion to appoint Cheryl Ruffner to the Elk County Housing Authority Board based on the recommendation from the Elk County Housing Authority Board. Cheryl's term will run from January 1, 2021-December 31, 2024. Commissioner Lecker's motion was seconded by Matthew Quesenberry and carried unanimously.
5. M. Fritz Lecker made a motion to approve the engagement letter for bond council services with Dinsmore and Shohl seconded by Matthew Quesenberry and carried unanimously.
6. Matthew Quesenberry made a motion to re-appoint Joseph Haines to the Elk County Redevelopment Authority Board based on the recommendation from the Elk County Redevelopment Authority Board. Joseph's term will run through December 31, 2025. Commissioner Quesenberry's motion was seconded by M. Fritz Lecker and carried unanimously.
7. Matthew Quesenberry made a motion to approve the CYS new contract for FY 2020-2021 with Grace Wellness Center seconded by M. Fritz Lecker and carried unanimously.
8. Matthew Quesenberry made a motion to approve the CYS new contract for FY 2020-2021 with Triple P/Incredible years that was amended through Dickinson Center, Inc. This motion was seconded by M. Fritz Lecker and carried unanimously.

9. M. Fritz Lecker made a motion to approve the PEMA Statewide Interconnectivity Funding Grant \$1,315,817.20 seconded by Matthew Quesenberry and carried unanimously.
10. M. Fritz Lecker made a motion to approve the demolition agreement between the County of Elk and the Borough of Ridgway for the demolition of the house at 311 South Street seconded by Matthew Quesenberry and carried unanimously. The County will reimburse the Borough of Ridgway for their expenses for the project. The project is to be completed by March 31, 2021 (weather dependent).

APPROVAL OF THE BILLS: January 1, 2021 → January 15, 2021

GENERAL FUND	\$167,895.93
PAYROLL	\$257,541.66
LIQUID FUELS	\$7,000.00
LIQUID FUEL ACT 44	\$1,400.00
COE SUBSTANCE ABUSE	\$316.25
GAS WELL IMPACT FEE/ACT 13	\$4,279.62
PHARE GRANT	\$10,200.00
HAZMAT	\$4,609.85
E911 WIRELESS	\$12,097.46
NTRP	\$32,602.52
DEBT FUND	\$1,185.25

- Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

Q: Brian Stockman – When are the Act 13 Grants due?

A: Applications must be in by March 1, 2021.

Q: Brian Stockman – Roughly, what is the anticipated cost of the demolition of 311 South Street.

A: Roughly between \$8,000 - \$10,000. That is on the high side. We expect it to be lower.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE –N/A

GOOD OF THE COUNTY

- Mike McAllister, EMA Director as well as Greg Gebauer, Warden were present to discuss the County's role in COVID – 19 Vaccinations. Mike went on to say the County is collaborating with the DOH and the state. The County's guidance comes from both state and federal guidelines. Mike expressed how fluid the situation is and information is constantly being updated. We are still in Phase 1A which makes about 800,000 Pennsylvanians eligible for this phase. They will then move to the next phase which is 1B which includes 65 and older, secondary first responders (ex. Firemen, policemen, probation, corrections officers, etc.) Next would be 1C that would encompass pretty much the majority of the individuals who are healthy. Group 2 would then be anyone that remains that did not receive their vaccination. One major clarification Mike wanted to stress is the County is in no way in charge of the vaccination process. The County is not managing it in anyway. All that the

County is to do is to supply whatever type of support the agencies providing the clinics need whether that is looking for traffic control or individuals to volunteer to help keep the clinics organized.

- Commissioner Lecker took a moment to acknowledge the passing of T.O. Fitch last week. The commissioners express their sincerest condolences to the family and expressed what a huge impact T.O. had on the entire Elk County community. Commissioner Quesenberry stated his feelings about T.O.'s unexpected passing as well. He will greatly be missed.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:45am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST: _____

Chief Clerk

NEXT MEETING
TUESDAY, JANUARY 19, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

February 2, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, February 2, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Kimberly Frey, Director of Elections; Tyler Daniels, Chief Assessor; Dan Rimer, I.T. and Brian Stockman, Press. Tom Wagner, Solicitor attended via Zoom. There was also a member of the public who attended via Zoom and identified themselves as "Joe."

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

Matthew Quesenberry made a motion to approve the minutes of the January 19, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the renewal contract for CYS FY 2020-2021 with Community County Services seconded by Matthew Quesenberry and carried unanimously.
2. M. Fritz Lecker made a motion renewal Contract for CYS FY 2020-2021 with George Junior Republic in PA seconded by Matthew Quesenberry and carried unanimously.
3. Joseph Daghir made a motion to approve the exoneration request for the outstanding per capita taxes for the year 2018, 2019 and 2020 for Spring Creek Township seconded by M. Fritz Lecker and carried unanimously.
4. Matthew Quesenberry made a motion to approve the exoneration request for the outstanding per capita taxes for 2019 for the City of St. Marys seconded by Joseph Daghir and carried unanimously.

APPROVAL OF THE BILLS: January 16, 2021 → January 29, 2021

GENERAL FUND	\$461,059.26
PAYROLL	\$261,953.21
ACT 13 MARCELLUS LEGACY FUND	\$24,500.00
COE WORK RELEASE	\$16,029.00
HUMAN SERVICE DEVELOPMENT BLK	\$4,167.00
FEDERAL SOCIAL SERVICE/EMERG. SHELTER	\$9,272.00
GAS WELL IMPACT FEE/ACT 13	\$6,000.00
CDBG-C	\$227,840.45
PHARE GRANT	\$12,500.00
2016 CDBG	\$468.92
2017 CDBG	\$7,933.70
HAZMAT	\$1,106.19
E911 WIRELESS	\$40,290.65
NTRP	\$2,954.98
COE AFFORDABLE HOUSING	\$25,000.00
COE RECORD IMPROVEMENT	\$2,902.90
COE CONSTRUCTION FUND	\$10.03

→ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

QUESTIONS FROM THE PRESS

Q: Brian Stockman – When are the Act 13 Grants due?

A: Applications must be in by March 1, 2021.

Q: Brian Stockman – Roughly, what is the anticipated cost of the demolition of 311 South Street.

A: Roughly between \$8,000 - \$10,000. That is on the high side. We expect it to be lower.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE –N/A

GOOD OF THE COUNTY

- Director of Elections, Kim Frey, was present to speak about candidate night that is being held in Conference Room #2 in the Courthouse Annex on February 9, 2021 at 6:00pm. Kim went on to explain they are looking for a Judge of Elections for a 4 year term and also a Minority Inspector and Majority Inspector for a 4 year term. If anyone is interested, they should contact the elections department.
If too many people show up to Conference Room #2 that would not allow for social distancing, then the event will be relocated into the gymnasium in the annex building.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:16am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST: 

Chief Clerk

NEXT MEETING
TUESDAY, FEBRUARY 16, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

February 16, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, February 16, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Samantha Mitchell, Deputy Chief Clerk; Mike McAllister, EMA Director; Dan Rimer, I.T. and Brian Stockman, Press. Tom Wagner, Solicitor and Chris Brewer, Bond Counsel both attended via Zoom.

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the February 2, 2021 meeting seconded by Joseph Dagher and carried unanimously.

ORDINANCE

- 2021- 01: Issuance of note in the amount of \$2,110,000 to refinance Series B bond of 2010, as presented by bond counsel and attached. Matthew Quesenberry made a motion to adopt ordinance 2021-01 seconded by M. Fritz Lecker and carried unanimously.

Chris Brewer, Bond Counsel, was present and explained doing this refinancing will result in about 6% savings which equates to \$126,000 savings. Commissioner Lecker confirmed with Chris Brewer that this is not extending the term. Chris Brewer confirmed that she is correct and that there is no extension of the term. Chris Brewer went on to say the closing on this will take place March 23, 2021.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the annual renewal contract with MCM Consulting Group, Inc. (\$124,920.00) seconded by Joseph Dagher and carried unanimously. EMA Director, Mike McAllister, was present and explained the funds used to pay for this contract are from the Wireless 911 funds from the state. This is a contract for the Northern Tier 10 County Consortia that Elk County administers.
2. M. Fritz Lecker made a motion to approve the changes to the internal short-term disability policy for County of Elk Employees seconded by Joseph Dagher and carried unanimously. This approval is retroactive to January 1, 2021.

Samantha Mitchell, the County Human Resource Specialist, was present and explained the change to the internal policy allows the County employees the flexibility of deciding whether or not they wish to go on short-term disability or if they would rather use their accrued time off instead.

APPROVAL OF THE BILLS: January 30, 2021 → February 12, 2021

GENERAL FUND	\$137,076.94
PAYROLL	\$246,836.89
COE DRUG AND ALCOHOL	\$211.01
HUMAN SERVICE DEVELOPMENT BLK	\$12,500.00
REPOSITORY INSPECTION ACCT	\$900.00
GAS WELL IMPACT FEE/ACT 13	\$2,500.00
HAZMAT	\$846.12

E911 WIRELESS	\$10,600.39
NTRP	\$17,261.04
COE CONSTRUCTION FUND	\$25.00
DEBT FUND	\$18.33

→ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE –N/A

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:13am on a motion by M. Fritz Lecker seconded by Joseph Daghir and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING
TUESDAY, MARCH 2, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

March 2, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, March 2, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Kim Frey, Director of Elections; Billie Jo Weyant, Executive Director of CAPSEA; Dan Rimer, I.T. and Brian Stockman, Press. Tom Wagner, Solicitor and Theresa Bohni, member of the public, attended via Zoom.

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

Matthew Quesenberry made a motion to approve the minutes of the February 16, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the exoneration request for the outstanding Per Capita taxes for the year 2018 for Jones Township seconded by M. Fritz Lecker and carried unanimously.
2. M. Fritz Lecker made a motion to approve the Courthouse Lawn Request Use Form for Black Balloon Awareness Day – March 5th to the 7th – Messengers Supporting Recovery. This motion was seconded by Joseph Dagher and carried unanimously.
3. Joseph Dagher made a motion to approve the CYS Renewal Contract for FY 2020-2021 with Peter von Korff, PH.D. (Psychologist) seconded by Matthew Quesenberry and carried unanimously.
4. M. Fritz Lecker made a motion to approve the tentative Collective Bargaining Agreement between the County of Elk and the United Mine Workers local Union 8923 Court Related and Prison units seconded by Joseph Dagher and carried unanimously.
5. Joseph Dagher made a motion to approve the Professional & Administrative Services Agreement between Elk County and North Central for the COVID-19 Hospitality Industry Recovery Program (CHIRP) seconded by M. Fritz Lecker and carried unanimously.
6. M. Fritz Lecker made a motion to approve the Emergency Rental Assistance Program between the County of Elk And CAPSEA – Billie Jo Weyant, Executive Director of CAPSEA seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: February 12, 2021 – February 26, 2021

GENERAL FUND	\$606,381.04
PAYROLL	\$255,394.55
RECYCLING CTR BUILDING FUND	\$12,000.00
GAS WELL IMPACT FEE/ACT 13	\$2,648.04
CDBG-C	\$92,276.62
PHARE GRANT	\$75,000.00
2016 CDBG	\$549.60
2017 CDBG	\$14,224.58
HAZMAT	\$63.59
E911 WIRELESS	\$12,155.77
NTRP	\$15,951.99

→ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked how many applications came in for the Act 13 funds. M. Fritz Lecker replied 25-30 applications.

QUESTIONS FROM TAXPAYERS

- Theresa Bohni asked if the grant funding would include homeowners with mortgages or if it was just for renters. M. Fritz Lecker replied that the funds are for renters and landlords only.

CORRESPONDENCE

- MERSEN USA St. Marys-PA Corp. will be submitting to PA DEP a Title V renewal application for their facility located at 1032 Trout Run Road, St. Marys, PA. The application is being submitted to allow for the renewal of the existing Title V Operating Permit #24-00083 that is set to expire on August 31, 2021.
- Greentree Landfill, LLC. will submit a permit reissuance application to the PA DEP Waste Management Program for the Greentree Landfill located at 635 Toby Road in Fox Township, Elk County, PA.
- DCNR intent to register for a GP-1 Fish Habitat Enhancement Structure permit located on Medix Run and the Jack Dent Branch.
- Renewal application for the National Fuel Gas Supply Corporation (NFGSC) Synthetic Minor Operating Permit for the Island Run Compressor Station, located in Ridgway Township, Elk County.
- Jones Township is submitting a General Permit Registration (GP-3) to the Elk County Conservation District for Fishing Pier Streambank Repair located at the Jones Township Community Park.

GOOD OF THE COUNTY

- Kim Frey, Director of Elections, provided an update for the upcoming election. Kim explained it is petition time right now. Petitions must be filed by March 9, 2021 at 4:00pm.

Kim reported there have been 34 petitions filed and there are over 100 positions available locally. If anyone would like to get a petition, they can pick one up in the elections office.

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:27am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING

TUESDAY, MARCH 16, 2021

**10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**

March 16, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, March 16, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Peggy Schneider, Treasurer; Jim Prosper, Dickinson Center, Inc. Executive Director; Al Joe Maletto, Johnsonburg Borough; Dan Rimer, I.T. and Brian Stockman, Press. Tom Wagner, County Solicitor, attended via Zoom.

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

Joseph Dagher made a motion to approve the minutes of the March 2, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

RESOLUTION

- Matthew Quesenberry made a motion to adopt resolution 2021 – 03: Authorizing the proper officers of Elk County to execute an administrative agreement with the City of Bradford, Dickinson Center Inc., and the Elk County Redevelopment Authority for the Dickinson Center Inc., building project located in the City of St. Marys. This motion was seconded by M. Fritz Lecker and carried unanimously.

OLD BUSINESS

1. Matthew Quesenberry made a motion to rescind the action from March 2, 2021 to approve the Emergency Rental Assistance Program between the County of elk and CAPSEA. This motion was seconded by Joseph Dagher and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to appointment of Jennifer Hibbard to the Elk County Redevelopment Authority Board in place of Mike Haines. Jennifer will finish out Mike Haine's term from April 1, 2021 – December 31, 2021. This motion was seconded by Joseph Dagher and carried unanimously.
2. Matthew Quesenberry made a motion to appointment of Duane Duffy to the Elk County Housing Authority Board for the term of March 16, 2021 through December 31, 2022. This motion was seconded by M. Fritz Lecker and carried unanimously.
3. Matthew Quesenberry made a motion to approve the New CYS Contract with Hermitage House Youth Services, Inc. for FY 2020-2021 (residential community based placement facility) This motion was seconded by M. Fritz Lecker and carried unanimously.
4. Joseph Dagher made a motion to approve the MOU between The County of Elk and Northern Tier Community Action Corporation for utilization of Emergency Rental Assistance Program (ERAP) funding in Elk County. This motion was seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: February 27, 2021 – March 12, 2021

GENERAL FUND	\$158,720.54
PAYROLL	\$248,046.55
COVID-19	\$58.75
HUMAN SERVICE DEVELOPMENT BLK	\$1,967,189.78
TRANSPORTATION BLOCK GRANT	\$181,512.00
REPOSITORY INSPECTION ACCT	\$300.00
GAS WELL IMPACT FEE/ACT 13	\$25.00
HAZMAT	\$260.17
E911 WIRELESS	\$172,709.72
NTRP	\$28,505.24
COE AFFORDABLE HOUSING	\$3,708.90

➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked about the Act 13 grants. Commissioner Lecker reported there were \$359,000 in requests. There is \$50,000 to give out. Commissioner Quesenberry noted there is an additional plan to help financially.
- Brian Stockman asked how many CHIRP applications the County has received. Commissioner Quesenberry stated the County is not sure how many have come through yet.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- MERSEN USA St. Marys-PA Corp. will be submitting to PA DEP a Title V renewal application for their facility located at 1032 Trout Run Road, St. Marys, PA. The application is being submitted to allow for the renewal of the existing Title V Operating Permit #24-00083 that is set to expire on August 31, 2021.
- Greentree Landfill, LLC. will submit a permit reissuance application to the PA DEP Waste Management Program for the Greentree Landfill located at 635 Toby Road in Fox Township, Elk County, PA.
- DCNR intent to register for a GP-1 Fish Habitat Enhancement Structure permit located on Medix Run and the Jack Dent Branch.
- Renewal application for the National Fuel Gas Supply Corporation (NFGSC) Synthetic Minor Operating Permit for the Island Run Compressor Station, located in Ridgway Township, Elk County.
- Jones Township is submitting a General Permit Registration (GP-3) to the Elk County Conservation District for Fishing Pier Streambank Repair located at the Jones Township Community Park.

GOOD OF THE COUNTY

- The County Commissioners would like to recognize Mark Greenthaner, 911 Coordinator, and his staff for their recent certification review of Elk County's training and certification program. It was determined the program is fully compliant and meets or exceeds the minimum requirements. PEMA commended Elk County for its commitment to training and certification and providing a quality level of 911 service.
- The commissioners would like to thank the borough of Ridgway for their help with the demolition of 311 South Street.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:23am on a motion by M. Fritz Lecker seconded by Joseph Daghir and carried unanimously.

ATTEST: _____

Chief Clerk

NEXT MEETING

TUESDAY, APRIL 6, 2021

**10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**

April 6, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, April 6, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Mark Greenthaner, 911 Coordinator; Mike McAllister, EMA Director; Scott Atwell, Elk County Jail Counselor; Ryan Miller, ARS Engineering Services; Al Joe Maletto, Johnsonburg Borough; Dan Rimer, I.T. and Brian Stockman, Press. Members of the public present via zoom were Clythera Hornung and "Max".

Matthew Quesenberry made a motion to approve the agenda as presented, seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the March 16, 2021 meeting seconded by Joseph Dagher and carried unanimously.

RESOLUTION

- M. Fritz Lecker made a motion to adopt resolution 2021 – 04: Proclamation of Pennsylvania 811 Safe Digging Month for the month of April 2021. This motion was seconded by Matthew Quesenberry and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve a new autopsy services agreement at the request of Elk County Coroner Michelle Muccio with Forensic DX, P.C. from Windber, PA; seconded by M. Fritz Lecker and carried unanimously.
2. M. Fritz Lecker made a motion to approve the exoneration request of county property taxes 2017, 2018, 2019 and 2020 for 311 South Street (tax parcel identification 12-12-247-3583) Ridgway, PA seconded by Matthew Quesenberry and carried unanimously. This property was recently acquired by the County.
3. Joseph Dagher made a motion to approve the exoneration request of county property taxes 2015 for \$176.85 for 116 Pear Road (tax parcel identification 13-13-274-5925.113) St. Marys, PA seconded by M. Fritz Lecker and carried unanimously. This exoneration will correct an oversight made during the judicial sale process.
4. Bids were opened for the Courthouse Annex Roof drain enhancement. TRS Roofing Inc. was the sole bidder for the project. After review of the bid by Ryan Miller of ARS Engineering Services, Matthew Quesenberry made a motion to award TRS Roofing Inc. the bid project in the amount of \$28,750.00 contingent upon the County ensuring appropriate funding is available for the project and which fund the County will utilize. This motion was seconded by M. Fritz Lecker and carried unanimously.

5. Joseph Daghir made a motion to retroactively approve the courthouse lawn use request for March 27, 2021 made by the Ridgway Elk County Chamber for an Easter Egg Hunt. This motion was seconded by M. Fritz Lecker and carried unanimously.
6. Matthew Quesenberry made a motion to approve the annual renewal and assignment between the County of Elk and McCutcheon Enterprises, Inc. This motion was seconded by M. Fritz Lecker and carried unanimously.
Mike McAllister, Director of EMA, was present to explain this is an annual agreement. Mike also explained McCutcheon Enterprises is the contracted HAZMAT team for the County of Elk. McCutcheon Enterprises invoices the County for \$2,500.00 per year for that service. The County has the freightliner truck and equipment from when the County had a certified HAZMAT team. McCutcheon Enterprises will waive the \$2,500.00 fee in exchange for the assignment of the freightliner truck and equipment.
7. M. Fritz Lecker made a motion to appoint Dr. Clythera Hornung to the Elk County Housing Authority Board (Term: March 24, 2021 through December 31, 2023). This motion was seconded by Joseph Daghir and carried unanimously.
8. M. Fritz Lecker made a motion to approve the Act 13 Mini Grant Awards as listed on the attached page seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: March 13, 2021 – April 2, 2021

GENERAL FUND	\$362,157.99
PAYROLL	\$246,183.13
COE DUI-CORRECTIONS	\$7,788.00
COE DRUG & ALCOHOL	\$4,272.45
COE WORK RELEASE	\$501.00
COE SUBSTANCE ABUSE	\$366.25
GAS WELL IMPACT FEE/ACT 13	\$100.00
PHFA (PHARE GRANT)	\$8,556.00
HAZMAT	\$514.84
E911 WIRELESS	\$20,276.52
NTRP	\$474,455.47
DEBT FUND	\$274,724.85

- ➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked about the Act 13 grants. Commissioner Lecker reported there were \$359,000 in project requests. There is \$50,000 to give out. Commissioner Quesenberry noted there may be funding from the American Rescue Plan which could result in unexpected additional funding resources to help county based EMS and non-profit entities. The Commissioners are awaiting guidance from the US Treasury Department.
- Brian Stockman asked how many CHIRP applications the County has received. Commissioner Quesenberry stated the County is not sure how many have come through yet.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- Greentree Landfill, LLC. Permit reissuance application for permit # 101397 CEC Project 306-982.0003.

GOOD OF THE COUNTY

- CAPSEA – April 2021 is Sexual Assault Awareness Month
- Commissioner Quesenberry reported that at a special Prison Board meeting held April 5th, current Prison Counselor Scott Atwell was named as Incoming Warden and will replace current Warden Greg Gebauer upon his retirement effective April 16th.
- Incoming Prison Warden Scott Atwell gave an update on the COVID – 19 Situation at the Elk County Prison. (See the County website for a full briefing on the situation at www.countyofelkpa.com and use the “Meeting Minutes Link” on the homepage)
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:44am on a motion by M. Fritz Lecker, seconded by Joseph Dagher and carried unanimously.

ATTEST: _____

Chief Clerk

NEXT MEETING

TUESDAY, APRIL 20, 2021

10:00AM CONFERENCE ROOM NO. 2

COURTHOUSE ANNEX BUILDING

April 20, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, April 20, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Dan Rimer, I.T. and Brian Stockman, Press. Members of the public present via zoom were Amy Kessler, Mr. Alexander, Kirk Zimmerman and Beverly Lenze.

Matthew Quesenberry made a motion to approve the agenda as presented, seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the April 6, 2021 meeting seconded by Joseph Daghir and carried unanimously.

NEW BUSINESS

1. Bid opening for 2004 Ford F350 has been tabled until the next Commissioners' meeting that will be held on May 4, 2021 due to not receiving any bids on the vehicle. The County will still be accepting bids on the truck.
2. M. Fritz Lecker made a motion to approve the Elk County Fair grant application for Room Tax funds for \$3,500.00 based on the recommendation from the Elk County Room Tax Committee. This motion was seconded by Matthew Quesenberry and carried unanimously.
3. M. Fritz Lecker made a motion to approve the Fox Township application for Liquid Fuel funds for \$7,000.00 for paving township roads (T-546 Linwood Ave), (T-547 Pinecrest Road) and (T-548 Cedar Ave). This motion was seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: April 3, 2021 – April 16, 2021

GENERAL FUND	\$596,942.27
PAYROLL	\$300,706.57
COE DRUG AND ALCOHOL	\$88.73
COE WORK RELEASE	\$1,000.00
GAS WELL IMPACT FEE/ACT 13	\$11,000.00
CDBG-C	\$39,573.91
HAZMAT	\$319.11
E911 WIRELESS	\$10,406.25
NTRP	\$5,935.77
DEBT FUND	\$14.33

- ➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked Amy Kessler from North Central how long before CHIRP distributions would take place. Amy responded that as of this time she is not sure.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:10am on a motion by M. Fritz Lecker, seconded by Joseph Daghir and carried unanimously.

ATTEST: 
Chief Clerk

NEXT MEETING
TUESDAY, MAY 4, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

May 4, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, May 4, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Tina Gradizzi, City of St. Marys; Bob Luchini, Christian Food Bank; Georgia Wagner, Christian Food Bank; Dave Woelfel, Christian Food Bank; Tracy Gerber, CDBG Coordinator; Kim Frey, Director of Elections; Dan Rimer, I.T. and Brian Stockman, Press. Members of the public present via zoom were Mr. Alexander, Kirk Zimmerman, Mike McAllister, EMA Director and Dennis Bembenic, The Meadows Psychiatric Center.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Matthew Quesenberry and carried unanimously.

Matthew Quesenberry made a motion to approve the minutes of the April 20, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the bid of \$166,390.00 (Dagher Construction, Inc.) for the CDBG-CV Christian Food Bank Drive thru addition contingent upon approval at the City Council Meeting on May 17, 2021. Matthew Quesenberry seconded the motion. Commissioner Joseph Dagher abstained from voting due to the contractor being his relation.
*Please note there was only one bid received for this project.
2. M. Fritz Lecker made a motion to approve the bid of \$27,910.00 (David Kronenwetter) for the exterior light poles in front of the Annex Building contingent up necessary compliance with prevailing wage act. Joseph Dagher seconded the motion and carried unanimously.
*Please note there was only one bid received for this project.
3. M. Fritz Lecker made a motion to approve the for the 2004 Ford F350 in the amount of \$500.00 from Dan Mattivi. This motion was seconded by Matthew Quesenberry and carried unanimously.
*Please note there was only one bid received for this vehicle.
4. M. Fritz Lecker made a motion to approve the Liquid Fuels application for Ridgway Borough in the amount of \$7,000.00 for loan payment for 2020 paving project. This motion was seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: April 17, 2021 – April 30, 2021

GENERAL FUND	\$546,973.05
PAYROLL	\$291,274.25
NATIONAL FOREST FUND	\$392,084.20
COE DRUG AND ALCOHOL	\$918.44
COE WORK RELEASE	\$537.00
COE SUBSTANCE ABUSE	\$50.00
FEDERAL SOCIAL SERVICE/EMERG. SHELTER	\$6,955.00
GAS WELL IMPACT FEE/ACT 13	\$119,706.43
HAZMAT	\$261.14

**E911 WIRELESS
ELK COUNTY LAW ENFORCEMENT
NTRP**

**\$8,419.03
\$113,238.11
\$3,035.82**

- ➔ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by M. Matthew Quesenberry and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked if there is an update on the COVID – 19 Situation at the prison. Commissioner Lecker reported as of April 29, 2021, the prison was COVID-19 free.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- Intent to submit an application to the PADEP for a GP-5 permit by Gwin Dobson and Foreman Engineers for the Johnsonburg Water Treatment Facility Improvements.
- Notice from RETTEW regarding an application for an ESCGP-3 permit on behalf of National Fuel Midstream. Project location: Jones Township.

GOOD OF THE COUNTY

- The week of April 12 – 16th was National Public Safety Telecommunicators week. The Elk County Commissioners would like to thank all of the 911 dispatchers and staff for their dedicated work to the Elk County community.
- May 2 – May 8, 2021 is National Correctional Officers Week. The County Commissioners would like to thank all of the corrections officers at the Elk County Prison for all of their hard work.
- May is National Nurse's Month
- May is Mental Health Awareness Month. This has been observed in May in the United States since 1949. The purpose of Mental Health Awareness month is to raise awareness and educate the public about mental illnesses, such as the 18.1% of Americans who suffer from depression, schizophrenia, and bipolar disorder; the realities of living with these conditions; and strategies for attaining mental health and wellness. It also aims to draw attention to suicide, which can be precipitated by some mental illnesses. Additionally, Mental Health Awareness Month strives to reduce the stigma that surrounds mental illnesses.
- Director of Elections, Kim Frey, was present and gave some critical deadlines for voters.
 - May 3rd was the last day to register to vote.
 - May 11th is the last day to get your application in for a mail-in or absentee ballot
 - May 18th is Election Day – The office is open until 8:00pm that day.

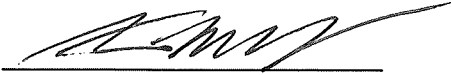
Kim Frey also reported the St. Marys High School had a mock election. She thanked the Commissioners for attending the event. Kim stated it was a huge success and they were able to register 32 students to vote.

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:29am on a motion by M. Fritz Lecker, seconded by Matthew Quesenberry and carried unanimously.

ATTEST: _____



Chief Clerk

NEXT MEETING

WEDNESDAY, MAY 19, 2021

10:00AM CONFERENCE ROOM NO. 1

COURTHOUSE ANNEX BUILDING

May 19, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Wednesday, May 19, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Mike McAllister, EMA Director; Kim Frey, Director of Elections; Dan Rimer, I.T. and Brian Stockman, Press. Members of the public present via zoom was Dr. Clythera Hornung.

Matthew Quesenberry made a motion to approve the agenda as presented, seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the May 4, 2021 meeting seconded by Joseph Daghir and carried unanimously.

RESOLUTION

- 2021 – 05: Proclamation of Mental Health Awareness Month – May 2021
M. Fritz Lecker made a motion to adopt resolution 2021-05 Joseph Daghir seconded the motion and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the Liquid Fuels application for Millstone Township to purchase DSA limestone for \$7,000.00 seconded by M. Fritz Lecker and carried unanimously.
2. M. Fritz Lecker made a motion to approve the Liquid Fuels application for Jones Township to purchase #8 limestone for \$7,000.00 seconded by Joseph Daghir and carried unanimously.
3. M. Fritz Lecker made a motion to approve signing the engagement letter provisioning Next Generation 911 services seconded by Matthew Quesenberry and carried unanimously. EMA Director, Mike McAllister, was present and gave a brief explanation of the engagement letter. The services will be no additional charge to the County. This is a statewide effort to get all 911 on the same fiber optic network. This should go live in 2022.
4. Matthew Quesenberry made a motion to approve the CYS new contract with Harborcreek Youth Services – St. Joseph House – FY 2020-2021 (Residential treatment facility). This motion was seconded by Joseph Daghir and carried unanimously.
5. M. Fritz Lecker made a motion to approve the lawn use form for the Ridgway American Legion for Memorial Day from approximately 9:00am-10:00am seconded by Joseph Daghir and carried unanimously.

APPROVAL OF THE BILLS: May 1, 2021 – May 14, 2021

GENERAL FUND	\$382,592.58
PAYROLL	\$253,305.82
LIQUID FUEL	\$7,000.00
COE DRUG AND ALCOHOL	\$177.46
HUMAN SERVICE DEVELOPMENT BLK	\$12,500.00
GAS WELL IMPACT FEE/ACT 13	\$12,042.80
CDBG-C	\$5,263.65
PHFA (PHARE GRANT)	\$5,413.00

2017 CDBG	\$9,149.55
HAZMAT	\$195.12
E911 WIRELESS	\$10,440.54
ELK COUNTY LAW ENFORCEMENT	\$29,699.55
NTRP	\$65,415.47
COE RECORD IMPROVEMENT	\$426.30
DEBT FUND	\$20.95

➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked if the County is revoking the emergency declaration from last year. Commissioner Daghir said this has not been discussed yet. He stated he would be getting in touch with EMA Director Mike McAllister for some guidance on this matter.
- Brian Stockman asked if there is any update on the CHIRP money that is coming through. Commissioner Lecker stated the County received \$338,000.00. 28 applications were approved. 8 applications were ineligible. All applicants have been notified of their eligibility. The County gave out \$335,000.00. The remaining \$3,000.00 will go to North Central for administrative fees.
- Brian Stockman asked about the ERAP funding. There were 46 applicants in Elk County. 11 were approved and 4 were rejected.
- Brian Stockman asked for an update on the ARP money. Commissioner Lecker stated the County will receive \$5.8 million and that money will come in two batches. As of today the County has not received the funds. Right now the guidelines are very vague for the utilization of those funds. The County Commissioners are working with other Counties as well as other County organizations such as CCAP for further guidance. The money can be used up to December of 2024. Commissioner Daghir stated he heard from NACO the projects do not need to be completed by that time since the projects are infrastructure projects therefore they can continue until completed.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- Received notification from the Ridgway Borough Council that the taxes for 311 South Street, Ridgway (Tax Parcel ID #12-12-247-3583) have been exonerated unanimously at their regular meeting on April 19, 2021. The Borough also thanked the County for remediating a blighted structure and improving parking within the Borough of Ridgway.
- Received notification from the Ridgway Area School District that the Real Estate taxes for 311 South Street, Ridgway (Tax Parcel ID #12-12-247-3583) have been exonerated at the school district's regular meeting on April 13, 2021.
- Received notification from JHA Companies on behalf of Johnsonburg Municipal Authority for a NPDES Permit Renewal for the wastewater treatment plant.
- Received notification from PADEP regarding a minor permit modification to Solid Waste Permit No. 101397 for the operation of Advanced Disposal Services Greentree Landfill, LLC.
- Received notification from RETTEW on behalf of Seneca Resources Company, LLC for a new ESCGP-3 application. Project location is Jones and Sergeant Townships, Elk and McKean Counties.

GOOD OF THE COUNTY

- Kim Frey, Director of Elections, was present to give a brief update on the Election Day on May 18, 2021.
 - 32% turn out of voters in Elk County
 - 6,602 ballots casted
 - 20,186 registered voters that were eligible to vote.
 - There were issues with the ballots jamming in the machines. The County is working with the vendor to find a resolution for this minor issue. The jamming has nothing to do with the electronic voting or the printing of the ballot. It simply is the ballot cards are jamming when entered in the ballot container on the back of the machine. Voters should feel extremely confident their votes were casted.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:25am on a motion by M. Fritz Lecker, seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING

TUESDAY, JUNE 1, 2021

**10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**

June 1, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Wednesday, June 1, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Jim Abbey, I.T. and Brian Stockman, Press. Members of the public present were Deb Gnan, Jessica Gnan Miller, Delores (Dee) Groeger and Tammy Smith. Members of the public present via zoom were "GE", Mr. Alexander, Joe and Liz.

M. Fritz Lecker made a motion to approve the agenda as presented seconded by Matthew Quesenberry and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the May 19, 2021 meeting seconded by Joseph Daghir and carried unanimously.

RESOLUTION

- 2021 – 06: Recognition of the staff of CYS for Child Welfare Professionals Appreciation Week June 7 – 11, 2021.

M. Fritz Lecker made a motion to adopt resolution 2021 – 06 seconded by Joseph Daghir and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the Liquid Fuels application for Ridgway Township for the 2021 rock salt purchase for \$7,000.00 seconded by M. Fritz Lecker and carried unanimously.
2. Matthew Quesenberry made a motion to approve the exoneration request of 2020 real estate taxes from the City of St. Marys for property 13-13-221-9891/0173222 (123 Fourth Street St. Marys, PA 15857) This motion was seconded by M. Fritz Lecker and carried unanimously. It was stated the property was condemned.
3. M. Fritz Lecker made a motion to approve 12 headstone allowances for Veterans Affairs seconded by Joseph Daghir and carried unanimously.
4. Joseph Daghir made a motion to approve 11 veteran burial allowances for Veterans Affairs seconded by Matthew Quesenberry and carried unanimously.
5. Joseph Daghir made a motion to approve 21 widow burial allowances for Veterans Affairs seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: May 15, 2021 – May 28, 2021

GENERAL FUND	\$136,525.98
PAYROLL	\$395,522.55
CHIRP	\$335,000.00
COE WORK RELEASE	\$1,994.00
TRANSPORTATION BLOCK GRANT	\$82,674.00
CDBG COVID CV	\$21,417.00
HAZMAT	\$160.04
E911 WIRELESS	\$17,771.59
NTRP	\$1,631.36

- Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS

- Deb Gnan, mother of Steven Gnan, who was recently victim to an incident in Ridgway with a train, was present to speak to the County Commissioners to raise awareness for her son and others in Elk County who are heavily into heroin and Fentanyl addictions.

CORRESPONDENCE - N/A

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:15am on a motion by M. Fritz Lecker, seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING
TUESDAY, JUNE 15, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

June 15, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, June 15, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Dan Rimer, I.T.; Lindsay Quagliani; Bill Laird, St. Marys Airport Authority Chairman; Lance Mohny, St. Marys Airport Authority Vice Chairman and Brian Stockman, Press. There were not any Zoom participants during this meeting.

Matthew Quesenberry made a motion to approve the agenda as presented seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the June 1, 2021 meeting seconded by Matthew Quesenberry and carried unanimously.

PRESENTATION

Bill Laird, St. Marys Airport Authority Chairman, and Lance Mohny, St. Marys Airport Authority Vice-Chairman were present to give an update on the Airport Authority as well as to ask the Commissioners a few questions.

The first item Bill Laird wanted to address was the question of why the Airport Authority did not receive the \$10,000.00 they typically get from the County. The Commissioners explained it was missed and there is a plan and they would like to speak after the meeting regarding the funds.

The second item was the self-service gas pump at the airport that brings in revenue for the authority. He stated STAT Medivac has been utilizing this gas pump when they are in the area and need to fuel up. He stated others also use it. Unfortunately lately it sometimes malfunctions and doesn't properly charge the person filling up. Bill stated it needs to be replaced and it will cost \$12,500.00 to get the whole system up and running for a QT Pod gas pump. The new QT Pod has a 25 year life expectancy. The Airport Authority is going to various municipality meetings to ask for help funding the new gas pump. Bill stated they went to Fox Township and they said to come back in October of this year. He also stated he is going to the City of St. Marys meeting next week. The Commissioners request he gives them an update after the meeting at the City.

Lastly he reported they are having the corn selling fundraiser and the corn has been planted and should be ready to go as well as they will be holding the drag races this year on the following dates:

Sunday, June 20th

Sunday, July 25th

Sunday, September 12th

For the full discussion, feel free to listen to the recording on the County's website:

<http://countyofelkpa.com/index.php/meeting-minutes>

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the Declaration of Termination of Disaster Emergency seconded by M. Fritz Lecker and carried unanimously. The termination will take place effective immediately.
2. The sole bid that was received for the 1990 Holden Trailer was opened.
M. Fritz Lecker made a motion to accept the bid of \$100.00 from Dan Mattivi seconded by Joseph Daghir and carried unanimously.
3. Joseph Daghir made a motion to approve the Liquid Fuels Application for Highland Township for 250 Tons of DSA to finish the road surface on Ogrin Road (Requesting \$7,000.00). Matthew Quesenberry seconded that motion and carried unanimously.
4. Joseph Daghir made a motion to approve the MATP Participation Grant Agreement and Assurance of Compliance seconded by Matthew Quesenberry and carried unanimously.
5. M. Fritz Lecker made a motion to approve the EADS Architects, Inc.- Elk County Jail Preliminary Investigations and Schematic Design Professional Services Agreement seconded by Matthew Quesenberry and carried unanimously. \$9,700.00 which is an eligible use of the County's ARP funds. This would be a 60 day study.
6. M. Fritz Lecker made a motion to approve 12 headstone allowances for Veterans Affairs seconded by Matthew Quesenberry and carried unanimously.
7. Matthew Quesenberry made a motion to approve 12 Veteran burial allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
8. Joseph Daghir made a motion to approve 1 widow burial allowance for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS: May 29, 2021 – June 11, 2021

GENERAL FUND	\$401,675.70
PAYROLL	\$259,858.17
LIQUID FUEL	\$7,000.00
CHIRP	\$3,772.00
COE DRUG AND ALCOHOL	\$88.73
COE WORK RELEASE	\$445.00
ARP	\$4,074.30
GAS WELL IMPACT FEE/ACT 13	\$44,986.79
CDBG COVID CV	\$600.00
HAZMAT	\$2,301.82
E911 WIRELESS	\$22,589.68
NTRP	\$33,633.27
DEBT FUND	\$4,583.39

- ➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

QUESTIONS FROM THE PRESS

1. Brian Stockman asked if the Commissioners have been contacted by the Johnsonburg Municipal Authority at which time the Commissioners responded no they have not.
2. Brian Stockman asked if the Declaration of Termination is just for County Facilities at which time the Commissioners responded yes this is just for County run facilities.

QUESTIONS FROM TAXPAYERS –N/A

CORRESPONDENCE - N/A

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:47am on a motion by M. Fritz Lecker, seconded by Matthew Quesenberry and carried unanimously.

ATTEST: _____

Chief Clerk

**NEXT MEETING
TUESDAY, JULY 6, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**

July 6, 2021

Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, July 6, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; LeeAnn Covac, DCA and Dan Rimer, I.T. There was one participant "Joe" on the Zoom Conference.

Matthew Quesenberry made a motion to approve the agenda as presented seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the June 15, 2021 meeting seconded by Matthew Quesenberry and carried unanimously.

NEW BUSINESS

1. Joseph Daghir made a motion to approve the application for Use of Courthouse Lawn – Chamber of Commerce – NRA Championship Banner seconded by M. Fritz Lecker and carried unanimously.
2. M. Fritz Lecker made a motion to approve the new contract with ICON Master Software and Subscription and Services Agreement – Jury Selection Software seconded by Joseph Daghir and carried unanimously. LeeAnn Covac, District Court Administrator, was present to provide information and background information.
3. Joseph Daghir made a motion to approve the Liquid Fuels Application – City of St. Marys – 286.89 tons of 1b stone (Requesting \$7,000.00) seconded by Matthew Quesenberry and carried unanimously.
4. After solicitor review, Joseph Daghir made a motion to approve the CYS Contract FY 21-22 Dickinson Center, Inc. Renewals as shown below. This motion was seconded by Matthew Quesenberry and carried unanimously.
 - Comprehensive Psychosocial Evaluations
 - Family Resource Network
 - Triple P/Incredible Years
 - Parents as Teachers Program
5. After solicitor review, Joseph Daghir made a motion to approve the CYS Contract Renewal FY 20-21 Pathways Adolescent Center seconded by M. Fritz Lecker and carried unanimously.
6. After solicitor review, Joseph Daghir made a motion to approve the CYS Contract Renewal FY 21-22 LifeSpan Family Services of PA (Foster Care) seconded by Matthew Quesenberry and carried unanimously.
7. M. Fritz Lecker made a motion to approve the policy change to the Termination/Resignation Policy seconded by Joseph Daghir and carried unanimously.

APPROVAL OF THE BILLS: June 12, 2021 – July 2, 2021

GENERAL FUND	\$405,670.34
PAYROLL	\$513,884.42
ACT 13 MARCELLUS LEGACY FUND	\$325.00
COE DRUG AND ALCOHOL	\$792.45
TRANSPORTATION BLOCK GRANT	\$144,809.00

GAS WELL IMPACT FEE/ACT 13	\$26,840.00
GROWING GREENER PROJECTS	\$64,500.48
PHFA (PHARE GRANT)	\$15,219.74
HAZMAT	\$5,807.26
E911 WIRELESS	\$11,529.54
NTRP	\$102,104.82

➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

QUESTIONS FROM THE PRESS –N/A

QUESTIONS FROM TAXPAYERS –N/A

CORRESPONDENCE - N/A

GOOD OF THE COUNTY

- Joseph Daghir gave an ERAP update
- Brian Stockman reminder the community about the upcoming Elk County Fair August 10 – 14th
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:16am on a motion by M. Fritz Lecker, seconded by Matthew Quesenberry and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, JULY 20, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

July 20, 2021

Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, July 20, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher and M. Fritz Lecker. Commissioner Quesenberry was excused from the meeting. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Tracy Gerber, Interim Planning Director; Ryan Miller, ARS Engineering; and Dan Rimer, I.T. Two members of the public were present: Steve and Yvonne Michuck. There was one participant Abner on the Zoom Conference.

M. Fritz Lecker made a motion to approve the agenda as presented seconded by Joseph Dagher and carried unanimously.

Joseph Dagher made a motion to approve the minutes of the July 6, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. Joseph Dagher made a motion to approve the Room Tax Committee recommendation for the renewal of a 16 month contract with PA on Display for \$13,000.00 from September 1, 2021 through December 31, 2022 seconded by M. Fritz Lecker and carried unanimously.
2. Joseph Dagher made a motion to approve the application for use of the Courthouse lawn from the Elk County Council on the Arts for Open Mic Night on Friday, July 30, 2021 from 6-9pm seconded by M. Fritz Lecker and carried unanimously.
3. Joseph Dagher made a motion to approve the application for use of the Courthouse lawn from the Elk County Chamber of Commerce for the Flavors of Fall Festival Saturday, September 25, 2021 seconded by M. Fritz Lecker and carried unanimously. Set up beginning at 7am and tear down beginning after 4pm.
4. M. Fritz Lecker made a motion to approve the tentative Collective Bargaining Agreement between the County of Elk and the United Mine Workers local union 8923 Commissioner Residual Unit seconded by Joseph Dagher and carried unanimously.
5. Joseph Dagher made a motion to approve the 2021-2022 Elk County Human Service Development Funds Contracts seconded by M. Fritz Lecker and carried unanimously.
6. Joseph Dagher made a motion to approve the renewal of the Child Welfare Information System Data Sharing Agreement for CYS. This motion was seconded by M. Fritz Lecker and carried unanimously.
7. Joseph Dagher made a motion to approve the 2021-2022 request for salary increase for the child advocate position seconded by M. Fritz Lecker and carried unanimously. This is an increase of \$125.00.
8. Joseph Dagher made a motion to approve 18 headstone allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
9. Joseph Dagher made a motion to approve 19 veteran burial allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
10. Bid opening for the Parking Lot Construction Project at 311 South Street
One bid was received from St. Marys Paving Company.
For Stone Alternate: \$75,885.00
For Paving Alternate: \$92,229.00
Project completion within 90 days of contract reward dependent upon weather.

There is a 1 year maintenance bond with the contractor.

Ryan Miller with ARS Engineering along with Interim Planning Director, Tracy Gerber were both present to review the bid. Everything was in order with the bid and the specs.

Joseph Daghir made a motion to approve the bid from St. Marys Paving Company for \$92,229.00 for the paving alternate for 311 South Street parking lot for Courthouse Annex employees. This motion was seconded by M. Fritz Lecker and carried unanimously.

11. M. Fritz Lecker made a motion to appoint Tracy Gerber to the North Central Board of Directors seconded by Joseph Daghir and carried unanimously.
12. Joseph Daghir made a motion to appoint Tracy Gerber to the Elk County Room Tax Committee seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS: July 3, 2021 – July 16, 2021

GENERAL FUND	\$306,475.21
PAYROLL	\$262,210.32
LIQUID FUEL	\$7,000.00
LIQUID FUEL ACT 44	\$255.96
ACT 13 MARCELLUS LEGACY FUND	\$12,250.00
COE SUBSTANCE ABUSE	\$50.00
ARP	\$6,987.00
GAS WELL IMPACT FEE/ACT 13	\$1,500.00
CDBG-C	\$54,423.93
PHFA (PHARE GRANT)	\$2,300.00
HAZMAT	\$559.14
E-911 WIRELESS	\$8,721.04
NTRP	\$72,803.16

- ➔ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

Brian Stockman asked if there are any outreach plans in place by the Commissioners considering there was the 10th overdose this month in Ridgway due to Fentanyl. The Commissioners replied that there is a Mecca Mission Meeting today at 1pm.

QUESTIONS FROM TAXPAYERS

Steve Michuck was present and wanted to know if the Commissioners received his correspondence he sent to them on 6/27/2021. He asked to have a discussion with the Commissioners after the meeting rather than during the meeting. The Commissioners agreed.

CORRESPONDENCE

- Received Act 14 notification from RETTEW for the ESCGP-3 Application they are submitting on behalf of Seneca Resources Company, LLC. (Project Location: Jones Township)
- Received notification from Larson Design Group on behalf of National Fuel Gas that they are applying for a General Permit 011 for the maintenance of an existing storage well. (Project Location: Horton Township)
- Received notification from JHA Companies on behalf of Johnsonburg Municipal Authority WWTP for a Dam Removal Permit. (Project location: Johnsonburg Borough)

GOOD OF THE COUNTY

- Ryan Miller added Mike Shuey from Johnsonburg is in the Olympics and the County is very excited. Commissioner Lecker stated the Commissioners partnered up with the Ridgway Record and there will be a large banner hanging above the cannon on the Courthouse Lawn later in the week.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:25am on a motion by M. Fritz Lecker, seconded by Joseph Dagher and carried unanimously.

ATTEST: _____

Chief Clerk

NEXT MEETING
TUESDAY, AUGUST 3, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

August 3, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, August 3, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir and M. Fritz Lecker. Commissioner Quesenberry was excused from the meeting. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Todd Caltagarone, Sheriff and Dan Rimer, I.T. Brian Stockman, Press was the only Zoom attendee.

M. Fritz Lecker made a motion to approve the agenda as presented seconded by Joseph Daghir and carried unanimously.

Joseph Daghir made a motion to approve the minutes of the July 20, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. Joseph Daghir made a motion to approve the purchase of CountySuite Sheriff Software License Agreement in the amount of \$34,400.00 seconded by M. Fritz Lecker and carried unanimously. This software is for weapons inventory management. The funds to pay for this software is coming from the ARP fund.
2. Joseph Daghir made a motion to approve purchase of CountySuite Sheriff Software Maintenance Agreement in the amount of \$5,000.00. This will be paid annually from the Sheriff's department budget. This motion was seconded by M. Fritz Lecker and carried unanimously. For 2021, the total amount will be prorated.
3. M. Fritz Lecker made a motion to approve the appointment of Tracy Gerber, Planning Director, to the North Central Rural Planning Organization Board seconded by Joseph Daghir and carried unanimously. This appointment was to fill the vacancy left by the retirement of former Planning Director Jodi Foster.
4. Joseph Daghir made a motion to approve 2 headstone allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
5. M. Fritz Lecker made a motion to approve 2 burial allowances for Veterans Affairs seconded by Joseph Daghir and carried unanimously.
6. Chief Clerk Higgins opened two sealed bids for the 2009 Chevrolet Impala that was for bid in the County Silent Auction. Both bids were from Pistner Auto. One bid was in the amount of \$551.00 and the other was \$751.00.
M. Fritz Lecker made a motion to accept the bid from Pistner Auto in the amount of \$751.00 for the 2009 Chevrolet Impala. This motion was seconded by Joseph Daghir and carried unanimously.

APPROVAL OF THE BILLS: July 3, 2021 – July 16, 2021

GENERAL FUND	\$170,752.29
PAYROLL	\$266,133.02
LIQUID FUEL	\$7,000.00
COE DRUG AND ALCOHOL	\$89.26
COE WORK RELEASE	\$1,193.50
REPOSITORY INSPECTION ACCT	\$600.00
2018 CDBG	\$5,960.33

CDBG-C	\$59,629.96
2017 CDBG	\$3,369.97
HAZMAT	\$5,792.05
E-911 WIRELESS	\$10,502.32
NTRP	\$1,697.77
COE RECORD IMPROVEMENT	\$923.65

➔ M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS –N/A

CORRESPONDENCE –N/A

GOOD OF THE COUNTY

- Joseph Daghir gave a brief rundown of the ERAP program.
 - The initial DHS allocation was \$1,967,189.78
 - The amount expended is \$319,986.69
 - The percentage of initial allocation use/obligated is 38%
 - The projected expenditures for August 1, 2021 through September 20, 2022 is \$1,424,817.879
 - Commissioner Lecker also noted that the deadline to expend the funds has been extended by a year.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:17am on a motion by M. Fritz Lecker, seconded by Joseph Daghir and carried unanimously.

ATTEST: _____

Joseph Daghir
 Chief Clerk
 Commis 4
Did not have chng clerk.

NEXT MEETING
TUESDAY, AUGUST 17, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, August 17, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Nancy Baker, Children & Youth Services, Lee Neureiter, Register of Wills and Recorder of Deeds, Tom Coppolo, District Attorney, Peggy Schneider, Treasurer, Kim Frey, Elections Office and Dan Rimer, I.T. There was two participants on Zoom conference, Brian Stockman, Press and G E. There were four taxpayers present.

Matthew Quesenberry made a motion to approve the agenda as presented; seconded by Joseph Dagher and carried unanimously.

Matthew Quesenberry made a motion to approve the minutes of the August 3, 2021 with a correction to the date range for the listed bills should have been July 19, 2021 – July 30, 2021; seconded by Joseph Dagher and carried unanimously.

PRESENTATION

Commissioner Joseph Dagher welcomed newly appointed Chief Clerk Patrick Straub.

Commissioner Matthew Quesenberry thanked and wished prior Chief Clerk Seth Higgins the best and added that he was key in the difficult times during 2020. Commissioner Quesenberry welcomed Pat to the team.

RESOLUTION

Matthew Quesenberry made a motion to approve Resolution No. 2021-08 stating that the County of Elk, on behalf of (OBO) Ridgway Borough Fair Housing will appoint Kathy McClelland as Fair Housing Officer; as such, she will be responsible for hearing and working to resolve any complaints regarding housing discrimination in Elk County; Joseph Dagher Seconded the motion and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the CYS/JPO Needs Based Plan and Budget FY 2022-2023; Joseph Dagher seconded the motion and carried unanimously.

Nancy Baker stated she writes the agencies fiscal budget for a year in advance. Ms. Baker explained that this year, Children & Youth has seen an approximately 70% increase in out of home placements as well as dependency cases. Some causes for the dramatic increase include parental substance abuse, inability to parent and COVID-19. The agency will place needed services in the home but ultimately, safety and well-being of the children are key which leads to increase of services. There are many prevention services in place for all youth and families such as Independent Living, Parenting programs, Incredible Years, Family Group Decision Making, Family Preservation, Family Team Meetings, Housing grant, Strengthening Families, Justice Works and two Truancy workers for Elk County. Ms. Baker added that when she met with the Commissioners, there is a 5% County match depending on the program, it could require up to a 33% County match; the remaining funds are a state match. This year Elk County Children & Youth and Juvenile Probation is requesting \$84,145 in prevention services; Joseph Dagher seconded the motion and carried unanimously.

2. Matthew Quesenberry made a motion to approve the renewal of Pentz Run Youth Services annual contract FY2021-2022 for CYS; Joseph Daghir seconded the motion and carried unanimously.
3. Matthew Quesenberry made a motion to approve a rate increase for CYS Guardian Ad Litem Attorney Beau Grove rate to \$75; Joseph Daghir seconded the motion and carried unanimously.

Nancy Baker stated that when a child must be present at court, per state regulation, they must have his own lawyer. Attorney Beau Grove was previously making \$45/hour for his services as CYS Guardian Ad Litem. A survey of surrounding counties resulted in payments of \$70/hour to \$150/hour; depending on the class size and county.

Attorney Tom Wagner questioned if Attorney Grove is the only attorney in Elk County that serves in this role.

Ms. Baker answered that he is. In the event there is a conflict or he is not available, another attorney is used.

4. Matthew Quesenberry made a motion to approve authorization of an auction sale for three parcels in Benezette and one in Ridgway Borough. These properties are county owned properties and there has been interest expressed from those wishing to purchase. The properties are:

Parcel# 01-21-211-3941/000241 Third St., Benezette Township

Parcel# 01-21-211-946/000242 Third St., Benezette Township

Parcel# 01-21-211-5942/000263 Front Street, Benezette Township

Parcel# 12-12-246-8666/015910 W. Cardott St., Ridgway Borough

Joseph Daghir seconded the motion and carried unanimously.

Attorney Wagner questioned if he will be the one managing the sale of the properties.

Commissioner Daghir answered that Attorney Wagner would be managing the sale.

Attorney Wagner also questioned if the auction will be with reserve, which would mean the County obtained appraisal values on the properties.

Commissioner Quesenberry answered that market values were retrieved for the four properties so there will be a reserve. This will be an advertised public auction; anyone can bid on these properties. These are "orphaned" properties that fell into the county's position. There no reason to reason or the county to keep these properties, when they are privately owned, they will generate tax revenue.

Taxpayer questioned if the winner of the auction has to pay past due taxes.

Attorney Wagner answered that there are no past due taxes on these properties. They are assessed to the County.

Commissioner Daghir questioned Attorney Wagner that a consumer wants to bid on one of the properties but is from Mississippi and cannot make it to the auction; can the consumer still participate.

Attorney Wagner answered that the consumer could by straw buyer or by telephone.

District Attorney Tom Coppolo added that the parcel ## 01-21-211-946/000242 Third St., Benezette Township is missing a digit in the fourth identifier of the UPI is missing a digit.

Attorney Wagner stated it is probably a typographical error.

5. Joseph Daghir made a motion to approve three Headstone Allowances for Veterans Affairs; Matthew Quesenberry seconded the motion and carried unanimously.
6. Joseph Daghir made a motion to approve three Veterans Burial Allowances for Veterans Affairs; Matthew Quesenberry seconded the motion and carried unanimously.
7. Joseph Daghir made a motion to approve three Widow Burial Allowances for Veterans Affairs; Matthew Quesenberry seconded the motion and carried unanimously.
8. Matthew Quesenberry made a motion to approve the renewal of Kofile/Govos 3-year Contract with the Register & Records Office; Joseph Daghir seconded the motion and carried unanimously.

Lee Neureiter, Register of Wills and Recorder of Deeds explained that in 2020 their contract with Kofile expired. Due to COVID and changes in the company, he was unsure the future of the company. Therefore, Mr. Neureiter did not renew the contract and just continued on a month-to-month extension of the prior contract. Govos is the "spin off" from the Kofile that deals with the software systems that are currently in use in his office. Mr. Neureiter stated that he negotiated a 3-year contract with Govos that includes a 5% increase year on year. He added that this year, he must make to make a one-time \$5,000 investment for a business process review where Govos will come to us and verify the County's current process from beginning to end for deeds, wills and orphans court information as we store it; this installment reduced the year to year fees by 10%. The \$5,000 will come from his Record Improvement Fund, which will not be burdened by the taxpayers. He added that that COVID brought to his attention to look at the future. Currently, all of his offices information is stored on the server at the Annex and cannot access it to work remotely. Govos has a new product that is Cloud based as opposed to server based. In the event his office would have to be shut down, they would be able to work remotely and access all data.

Commissioner Daghir questioned the cost for this software.

Mr. Neureiter answered \$7,333 for the first year, \$7,700 for the second year and \$8,085.

9. Matthew Quesenberry made a motion to approve the request from Patty Greene, Messengers Supporting Recovery event on August 31, 2021 the use of the Courthouse lawn for a Luminary Service on Drug Overdose Awareness Day; Joseph Daghir seconded the motion and carried unanimously.
10. Joseph Daghir made a motion to approve UGI Energy Services, LLC Customer Confirmation Agreement dated September 1, 2021 through August 31, 2024; Matthew Quesenberry seconded the motion and carried unanimously.

Commissioner Quesenberry stated that this is an Agreement that is renewed every three years. The Agreement allows the County to control the natural gas costs for five of the County properties. He added that they work with a broker who determines a fixed cost that will run for the next three years. Having this Agreement in place helps in stabilizing the budget so the projected costs are known regardless of how the natural gas costs fluctuate.

Patrick Straub, Chief Clerk stated the County's current supply contract runs through August 31, 2021. The relationship with UGI Energy Services, LLC goes back to 2013. Currently gas pricing is at a point where the longer you extend your agreement, the better rate you will receive. The County's annual usage was determined at 7,825 dekatherm. Mr. Straub recommended that they

renew the contract starting September 1, 2021 through August 31, 2024 for the fixed rate of \$3.31 per dekatherm.

11. Joseph Daghir made a motion to approve a Liquid Fuels application for Horton Township requesting \$7,000 to oil various township roads; Matthew seconded the motion and carried unanimously.
12. Joseph Daghir made a motion to approve the County of Elk Management Agreement for The Emergency Food Assistance Program (TEFAP) designating Northern Tier Community Action Corporation (NTCAC) as the lead agency; Matthew Quesenberry seconded the motion and carried unanimously.

Commissioner Quesenberry added that this is a continuing agreement that we have had for many years.

APPROVAL OF THE BILLS: August 2, 2021 – August 13, 2021

GENERAL FUND	\$211,533.62
PAYROLL	\$243,257.62
LIQUID FUEL	\$ 7,000.00
ELK COUNTY DRUG AND ALCOHOL	\$ 13.49
ACT 13 MARCELLUS LEGACY FUND	\$ 1,000.00
COE SUBSTANCE ABUSE	\$.00
COVID ARP	\$ 90.36
GAS WELL IMPACT FEE/ACT 13	\$ 2,310.00
PHFA (PHARE GRANT)	\$ 8,615.00
HAZMAT	\$ 329.36
E911	\$ 11,685.95
NTRP	\$ 36,501.67
WORK RELEASE	\$ 607.50

Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Daghir and carried unanimously.

CORRESPONDENCE

- Diversified Gas & Oil intends to submit an application for Authorization of an Air Permit to the PA DEP for the Longhorn Pad C-GP-5A Permit. This filing is for authorization to operate a natural gas Marcellus well pad that includes gas processing units, storage tanks, line heaters and compressor engines in Jay Township, Elk County.
- Civil & Environmental Consultants notified of a Notice of Intent to Remediate has been sent to the PA Dept. of Environmental Protection. This is for a site being remediated on Mersen USA property in the City of St. Marys and formerly owned by the Stackpole Corporation.

GOOD OF THE COUNTY

- Acknowledgement of International Overdose Awareness Day = August 31st
- Wheels have been repaired and replaced on the Cannon on the Courthouse Lawn; this was a partnership between the County and The Oddfellows Club
- Act 13 Mini Grant Program (Fall Round) is now open. Applications will be received through August 31 and awards will be announced in September. Application is available on the County website.

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Completion of installation of historical light fixtures outside the Annex Building. This was completed with safety grant funds.
- Commissioner Daghir added that he was overwhelmed with the support for Olympian Mike Shuey of Johnsonburg. He added that it was a beautiful event.

Commissioner Quesenberry added that it was overwhelming the people that came out to be a part of the celebration. Congratulations to the Shueys and the community of Johnsonburg.

QUESTIONS FROM TAXPAYERS

Denny Heindl presented the need for cameras in the Elk County area to help with the growing drug problem. He feels cameras alone will stop a lot of the drug traffic coming into Elk County. Mr. Heindl said that the City of Bradford has installed fifty-five cameras for \$100,000; this has given the police department more time on the streets. Mr. Heindl requested that the Commissioners go to Bradford with him, see the camera set up that is currently in place, and speak with the chief of police in Bradford. Mr. Heindl understands there is questions of who will take the calls and who will be in charge; he feels that cameras are the next step to stopping the influx of drugs in this County.

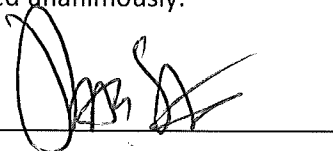
Commissioner Daghir mentioned that the Board of Commissioners have already reached out to Chief Ward and also conversations with District Attorney Coppolo. There is an interest in this project. Commissioner Daghir thanked Mr. Heindl for bringing his idea forward.

Commissioner Quesenberry agreed this idea would be a step forward; figuring a strategy to the way to make it happen. Learning the steps Bradford took to put their system in place is necessary.

ADJOURN MEETING

The meeting was adjourned at 11:06am on a motion by Matthew Quesenberry, seconded by Joseph Daghir and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING

TUESDAY, SEPTEMBER 7, 2021

10:00AM CONFERENCE ROOM NO. 2

COURTHOUSE ANNEX BUILDING

September 7, 2021

Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, September 7, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Tracy Gerber, Planning Director; Becki Taylor, CDBG Coordinator and Jim Abbey, I.T. Mr. Alexander and Sheldon were two Zoom attendees.

Proposed changes were introduced to be made to the agenda as follows:

Add:

#4 – Centre County Prison Housing Agreement

#5 – FY 2021 CDBG Projects

Joseph Daghir made a motion to approve the agenda with the two additions above seconded by Matthew Quesenberry and carried unanimously.

Matthew Quesenberry made a motion to approve the minutes of the August 17, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the room tax grant application for an updated Clarion-Little Toby Trail Maps (Print 25,000 and use PA on Display for distribution). Matthew Quesenberry seconded this motion and carried unanimously.
2. Joseph Daghir made a motion to approve the application from Spring Creek Township for Liquid Fuel Funds in the amount of \$7,000.00 toward the purchase of a 2016 F550 Ford Truck. This motion was seconded by M. Fritz Lecker and carried unanimously.
3. M. Fritz Lecker made a motion to retroactively approve the temporary services contract with Megan Park to 8/25/2021. Megan will be performing mapping services for the assessment office for a limited time until the vacancy has been filled. The rate of pay is \$18.27/hour. Joseph Daghir seconded the motion and carried unanimously.
4. M. Fritz Lecker made a motion to approve the 2022 Centre County Housing Agreement for the prison seconded by Joseph Daghir and carried unanimously. The rate is \$65.00 per date per inmate.
5. M. Fritz Lecker made a motion to approve the FY 2021 CDBG Projects with the funding amount of \$222,370.00 seconded by Joseph Daghir and carried unanimously. The projects are broken down as follows:

-Administration fees total 18% of the funds, therefore leaving \$182,344.00 for projects.

-Jay Township Sewage Authority – Force Pump Station Generator - \$39,000.00 (Purchasing just the generator. They are going to install it themselves.)

-Johnsonburg West Center Storm Sewer Replacement Project – Julia Street - \$125,750.00

-Johnsonburg Second Avenue Parking Lot - \$40,750.00

APPROVAL OF THE BILLS: August 14, 2021 – September 2, 2021

GENERAL FUND	\$397,625.95
PAYROLL	\$237,456.98
LIQUID FUEL	\$7,000.00
COE DRUG & ALCOHOL	\$1,190.44
COE SUBSTANCE ABUSE	\$50.00

ARP	\$8,785.79
FED. SOCIAL SERVICE/EMERG. SHELTER	\$6,954.00
TRANSPORTATION BLOCK GRANT	\$185,424.00
GAS WELL IMPACT FEE/ACT 13	\$3,246.90
PHFA (PHARE GRANT)	\$11,250.00
ELK CO MULTIPLE HOUSING ACCESS	\$1.18
HAZMAT	\$6,408.79
E-911 WIRELESS	\$141,290.66
NTRP	\$3,437.24
DEBT FUND	\$312.40

➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS –N/A

CORRESPONDENCE

- Received correspondence from Diversified Gas and Oil Corporation for a GP-5A Permit for Jay Township, Elk County.
- Received correspondence from Civil & Environmental Consultants, Inc. for notice of intent to remediate. CEC Project 172-320. The subject site is Mersen USA GS Corp – St. Marys

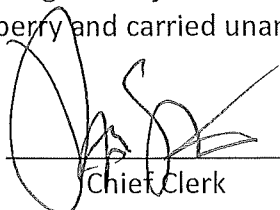
GOOD OF THE COUNTY

- CHIRP Report - Commissioner Lecker gave a final report on the CHIRP funds – Please see attached final report.
- Commissioner Quesenberry took a moment to say goodbye to Deputy Chief Clerk/HR Specialist, Samantha Mitchell as she moves on from the County later this week. The Commissioners thanked Sam for her time and work as well as wished her well in her upcoming endeavors.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:23am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:


 Chief Clerk

NEXT MEETING

TUESDAY, SEPTEMBER 21, 2021
 10:00AM CONFERENCE ROOM NO. 2
 COURTHOUSE ANNEX BUILDING

CHIRP FINAL REPORT

Elk County

The PA Department of Community & Economic Development distributed \$338,772 in funds to Elk County appropriated for the COVID-19 Hospitality Industry Recovery Program. The County contracted with the North Central Pennsylvania Regional Planning & Development Commission as the CEDO designated to process and approve/disapprove applications to the program.

Electronic applications for CHIRP were made available for submission effective March 15, 2021 until appropriated funds were exhausted by April 25, 2021. A total of 39 applications were submitted for businesses in Elk County.

Total CHIRP grants of \$335,000 were awarded and disbursed in amounts ranging from \$5,000 - \$15,000 (in \$5,000 increments) to 29 eligible applicants:

- List of grant recipients with addresses and grant amounts awarded is attached
- The financial impact to all grantees as a result of the CHIRP awards granted was the ability for these businesses to use funds to pay for eligible operating expenses to sustain and continue operations while alleviating revenue losses due to the adverse impacts of COVID-19
- 72% of the businesses are in the food services/drinking places sector
- 28% of the businesses are in the accommodations sector
- 24 of the 29 businesses received other grants and/or loans
- 5 of the 29 businesses did not receive other grants and/or loans
- 25 of the 29 businesses were subject to closure by the proclamation of disaster emergency issued by the Governor on March 6, 2020
- 7 of the 29 businesses had a 50% or higher reduction in gross receipts for the period of April 1, 2020 through December 31, 2020 in comparison to the same period in 2019.

Ten applications were determined to be ineligible:

- 7 of the 10 businesses did not demonstrate a 25% or greater reduction in gross receipts
- 1 applicant was a non-profit
- 1 applicant was closed prior to February 15, 2020 and has not re-opened as the business has been listed for sale.
- 1 applicant was a start-up that had not started operations as of date of CHIRP application submission

Upon approval of applications, the CEDO entered into a grant agreement with each of the approved businesses. Grant awards were disbursed by the County to the recipients on May 28, 2021.

Fees in the amount of \$96.72 per application for the review of 39 applications, or \$3,772 were paid by the County to the CEDO for service provided in the administration of the CHIRP Program.

The total amount expended for this program was \$338,772.00

ELK COUNTY COMMISSIONERS MEETING – September 21, 2021

ELK COUNTY WEBSITE: www.countyofelkpa.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – September 7, 2021

PRESENTATION – N/A

RESOLUTION

- **2021 – 09: Elk County TEFRA Resolution- Penn Highlands Healthcare financing through the Hospital Authority of the City of DuBois through the issue of 2021 Bonds in the amount of \$50,000,000 for Capital Purchases and Improvement Projects**

NEW BUSINESS

1. **Application for Use of Courthouse Lawn from TriCounty Church during Flavors of Fall Festival for an inflatable slide. (Certificate of Insurance on File)**
2. **Application from Johnsonburg Borough for \$7000.00 in County Liquid Fuels Tax Funds for Purchase of road salt for annual winter maintenance.**
3. **Professional Services Proposal for EADS Architects, Inc. for preliminary and final design, bidding and award phase architectural and engineering services to the County of Elk for the Elk County Prison Renovations Project in the amount of \$95,800.00.**
4. **3-year Lease renewal for District Justice Mark Jacob's office in St. Marys. The monthly rental amount increased from \$1494.64 to \$1524.698, or \$30/month.**
5. **Approval of contract renewal of FY 21/22 Children's Aid society in Clearfield County for CYS**
6. **Approval of contract renewal of FY 21/22 Pathways Adolescent Center, Inc., for CYS**
7. **Approval of contract renewal of FY 21/22 CAPSEA, Inc., for CYS**
8. **Approval of Act 13 Mini Grants as follows:**

	Fall 2021 Act 13 Mini Grant Awards	
Applicant	Description	Awarded
West Creek Trail Association	Replace culverts @ W. Creek Trail, St. Marys Trailhead	\$5,000.00
Ridgway Cemetery Association	Repair collapsing stone wall @ Healy Street, Ridgway	\$10,000.00
Toby Creek Watershed Association	Oxygen to treat acid mine drainage	\$2,241.00
Ridgway American Legion	Replace roof on Legion club at 330 Main Street, Ridgway	\$10,000.00
St. Marys Sportsmen	Replace 200' water/ stormwater sewer system	\$2,500.00
Johnsonburg Municipal Authority	Update chlorine room of sewage treatment place	\$4,000.00
Friends of Twin Lakes	39 Gals Paint for picnic tables, beach bathhouse pavilion	\$1,197.60
Jones Township	Clean out 15 drains along SR 219 (Marvin Street)	\$3,200.00

Millstone Twp	Replace bridge/ culvert on River Road @ intersection with Church Run.	\$5,000.00
St. Marys Municipal Airport	Purchase & Install (3) Tubular Hangor Heaters, Hanger #5.	\$7,500.00
	TOTALS	\$50,638.60

9. Application from Benezette Township in Liquid Fuels Tax Funds for \$7,000.00 for purchase request of snow plow and salt spreader.

APPROVAL OF THE BILLS: September 3, 2021- September 17, 2021

GENERAL FUND	\$259,317.89
PAYROLL	\$134,100.33
LIQUID FUEL	\$7,000.00
COE DRUG AND ALCOHOL	\$180.16
COVID- ERAP	\$623,458.56
ARP	\$462.91
GAS WELL IMPACT FEE/ACT 13	\$11,000.00
PHFA (PHARE GRANT)	\$3,000.00
HAZMAT	\$485.68
E-911 WIRELESS	\$23,694.37
NTRP	\$14,698.34
CONSTRUCTION	\$1,449.00
DEBT FUND	\$307.45

CORRESPONDENCE

The following correspondence (if any) is available in the Commissioner's office for further review.

- Received correspondence from Pin Oak Partners applying to PA Dept of Environmental Protection for an Air quality General Plan Approval and General Operating Permit to install Natural Gas fired Generators at its Central Facility Station located in Ridgway Township
- Official dates for the Vietnam Veterans Memorial Bridge Dedication: March 26, 2022 and the Purple Heart Recipient Recognition Ceremony: August 6, 2022.

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

Next Meeting
TUESDAY, SEPTEMBER 21, 2021
 10:00A.M. Conference Room No. 2
 Courthouse Annex Building

October 5, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, October 5, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Katie Lenze, Deputy Chief Clerk; Kimberly Frey, Elections Director; Dan Rimer, I.T.; Bill Laird, St. Marys Airport Authority; Marsha Dippold, Dickinson Center, Inc. and Jim Chorney, Executive Director of North Central PA Regional Planning and Development Commission. Members of the public present via zoom were Al Tuna and Mr. Alexander.

M. Fritz Lecker made a motion to approve the agenda as presented seconded by Matthew Quesenberry and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the September 21, 2021 meeting seconded by Joseph Dagher and carried unanimously.

PRESENTATION

William Laird, Chairman of the St. Marys Municipal Airport Authority was present and provided an update of the improvements of the airport including the hanger and the fueling system along with fundraising efforts. The Airport Authority requested an appropriation in the 2022 budget of \$10,000 for operational costs and/or additional improvements.

RESOLUTIONS

- **2021- 11: Proclamation of National Disability Employment Awareness Month October 2021**

M. Fritz Lecker made a motion to approve resolution 2021- 11 seconded by Matthew Quesenberry and carried unanimously.

Marsha Dippold, Director of Employment Support Services, was present and explained the importance of the program this year, "America's Recovery: Powered by Inclusion". She recognized the ongoing support of the County commissioners and thanked them for their support.

- **2021- 12: Proclamation of Recognition for Domestic Violence Awareness Month October 2021**

Joseph Dagher made a motion to approve resolution 2021-12 seconded by Matthew Queensberry and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the appointment of John Schatz to the Elk County Planning Commission representing the City of St. Marys for the term of October 5, 2021- December 31, 2024. This motion was seconded by Joseph Dagher and carried unanimously.
2. M. Fritz Lecker made a motion to retroactively approve the application for use of the Courthouse Lawn from RHS Alumni Association to hang a banner for the week of September 27th. This motion was seconded by Matthew Quesenberry and carried unanimously.

3. Joseph Daghir made a motion to renew the agreement to utilize the Courthouse Annex facility as a potential reunification site for St. Leo School students, staff and faculty in the event of an evacuation. This motion was seconded by Matthew Quesenberry and carried unanimously.
4. Joseph Daghir made a motion to approve the contract renewal of FY 21/22 Peter Von Korff, Psychologist for CYS seconded by M. Fritz Lecker and carried unanimously.
5. Matthew Quesenberry made a motion to approve the new contract of FY 21/22 Western PA Care for Kids for CYS seconded by M. Fritz Lecker and carried unanimously.
6. Joseph Daghir made a motion to approve the contract renewal of FY 21/22 Cornell Abraxas Group, LLC for CYS seconded by M. Fritz Lecker and carried unanimously.
7. Joseph Daghir made a motion to approve the new contract of FY 21/22 JusticeWorks YouthCare for CYS seconded by Matthew Quesenberry and carried unanimously.
8. M. Fritz Lecker approved the recommendation from the Elk County Room Tax Committee for display ad in the Pennsylvania State Tourism Guide in the amount of \$3,150.00. This motion was seconded by Joseph Daghir and carried unanimously.
9. Joseph Daghir made a motion to approve the affirmation of the agreements between the County of Elk and United Mine Workers of America International Union, AFL-CIO-CLC and Local Union 8923 of the United Mine Workers of American (Commissioner Residual, Court Related and Prison) contracts effective dates: January 1, 2021- December 31, 2024. This motion was seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: September 18, 2021- October 1, 2021

GENERAL FUND	\$207,088.30
COUNTY OF ELK WORK RELEASE	\$12,589.64
COUNTY OF ELK SUBSTANCE ABUSE	\$50.00
HUMAN SERVICE DEVELOPMENT BLK	\$12,500.00
ARP	\$18,913.92
GAS WELL IMPACT FEE/ ACT 13	\$24,764.44
HAZARDOUS MATERIAL RESPONSE	\$160.04
E911 WIRELESS	\$3,288.56
NORTHERN TIER REGIONAL TELE PROJ	\$142,497.99

- ➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE – N/A

GOOD OF THE COUNTY

- October is National Disability Employment Awareness Month. The County of Elk would like to thank Dickinson, Inc. for their continued efforts in our community.
- October is Domestic Violence Awareness Month. The County of Elk would like to thank CAPSEA for their continued efforts in our community.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Director of Elections, Kimberly Frey reminds voters that the last day to register to vote is October 18th. The last day to apply for a mail-in ballot or an absentee ballot is October 26th. St. Marys 7th ward will be relocated to the Sacred Heart Building effective for the November 2nd election.
- Jim Chorney, Executive Director of North Central PA Regional Planning & Development Commission provided an update on the increased funding available through Economic Development Administration. The Build Back Better funding applications are due October 19, 2021. He also noted the potential for municipalities due to the development of a grant writing position through the Appalachian Regional Commission.

ADJOURN MEETING

The meeting was adjourned at 10:39am on a motion by M. Fritz Lecker, seconded by Joseph Daghir and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, OCTOBER 19, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

October 19, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, October 19, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Katie Lenze, Deputy Chief Clerk; Kimberly Frey, Elections Director; Dan Rimer, I.T.; Becki Taylor; CDBG Coordinator; Kathy McClelland, Planning Office Manager/ Housing Specialist; Gregory Gebauer, St. Marys Ambulance Station Manager; Bob Marnatti, Ridgway Ambulance Manager; David Parsons, Ridgway Fire Department Treasurer; Courtney Pahel, Program Director of Children's Education Programs at Dickinson Center, Inc. and Brian Stockman, Press. Members of the public present via zoom were Salt Shaker, Mrs. Hiers and Ginger.

M. Fritz Lecker made a motion to approve the agenda as presented seconded by Matthew Quesenberry and carried unanimously.

Joseph Daghir made a motion to approve the minutes of the October 5, 2021 meeting seconded by M. Fritz Lecker and carried unanimously.

RESOLUTIONS

- **2021- 10: Community Block Grant Application- Commonwealth of Pennsylvania authorizing submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant Program (CDBG) Program.**

M. Fritz Lecker made a motion to adopt resolution 2021- 10 seconded by Matthew Quesenberry and carried unanimously. Becki Taylor was on hand for any questions regarding the resolution.

Elk County awarded: \$222,370.00

- Jay Township: Sewer Generator: \$39,000.00
- Johnsonburg Borough: West Center Storm Sewer Replacement: \$125,750.00
- Johnsonburg Borough: 2nd Ave Parking Lot: \$17,594.00

Ridgway Borough awarded: \$94,146.00

- Curb cuts in the Center Street area

TOTAL GRANT: \$316,516.00

- **2021-13: The Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE/ ACT 13 of 2021 Impact Fee Act)**

Joseph Daghir made a motion to adopt resolution 2021-13 seconded by Matthew Quesenberry and carried unanimously. Kathy McClelland, Planning Office Manager/ Housing Specialist, was present and gave a brief explanation regarding the grant. Kathy explained this is an annual grant and hopes to receive \$100,000.00. These funds will help low-income homeowners with home rehabilitation projects such as roofs and electrical needs and/or accessibility modifications such as ramps, lifts, etc.

- **2021- 14: Proclamation of Recognition for November 8, 2021 as National Parents as Teachers Day**

Joseph Daghir made a motion to adopt resolution 2021-14 seconded by M. Fritz Lecker and carried unanimously.

Courtney Pahel, Program Director of Children's Education Programs at Dickinson, Inc. explained the importance of the growth of the program to the Elk County Community.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the 2022 Official calendar for the County of Elk seconded by Joseph Daghir and carried unanimously.
2. Patrick E. Straub, Chief Clerk opened 4 sealed bids for proposal and 1 unsealed bid for proposal for the Elk County Waste Authority for Landfill Capacity Assurance.

Sealed:

1. Casella Waste Mangement of PA, Inc. located in Kane, Pennsylvania
2. Seneca Landfill located in Evans City, Pennsylvania
3. GFL Environmental Greentree Landfill located in Kersey, Pennsylvania
4. Waste Management Lake View Landfill located in Erie, Pennsylvania

Unsealed:

1. Leonsan Proyectoes Ingenieria, C.A. located in Oakwood, Georgia

Joseph Daghir made a motion to table all action until further review and consultation by Michele Nestor, President Nestor Resources, Inc. This was seconded by M. Fritz Lecker and carried unanimously.

3. After solicitor review, Joseph Daghir made a motion to approve the new contract of FY 21/22 Alcohol & Drug Abuse Services for CYS seconded by M. Fritz Lecker and carried unanimously.
4. Matthew Quesenberry made a motion to approve the ARPA EMS Grants seconded by M. Fritz Lecker and carried unanimously.

Applicant	Project	Grant Awarded
St. Marys Ambulance Service	(6) Physio Cardiac Monitors	\$100,000.00
Ridgway Ambulance Corp.	(5) X Series Monitor/ Defibrillator	\$100,000.00
Fox Twp Volunteer Fire Dept.	Turnout Gear Extractor & Dryer	\$13,119.00
Johnsonburg Fire Department	15 Sets Turnout Gear; 3 forceable entry tools; barricades	\$88,162.25
Elkland Search & Rescue	2022 Ford F-550; building expansion	\$100,000.00
Ridgway Fire Department Inc.	Restroom updates, mop station, water bottle filler, sanitizer, temperature check stand with UV disinfecting systems, kitchen upgrades	\$100,000.00
Ridgway Police Department	Ford Explorer, PPE, Medical Kits, Printer/ tablets, COVID Sick Time	\$99,071.59
TOTALS		\$600,352.84

APPROVAL OF THE BILLS: October 2, 2021- October 15, 2021

GENERAL FUND	\$372,876.70
LIQUID FUEL	\$7,000.00
COUNTY OF ELK/ DRUG & ALCOHOL	\$84.70
COUNTY OF ELK WORK RELEASE	\$147.27
ARP	\$49,572.39
CDBG 2018	\$16,622.90
CDBG 2017	\$2,203.78
HAZARDOUS MATERIAL RESPONSE	\$477.75
E911 WIRELESS	\$168,481.37
NORTHERN TIER REGIONAL TELE PROJ	\$62,723.57

➔ M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE –

- Seneca- Resource Company, LLC submitted an application under the Erosion and Sediment Control General Permit (ESCGP-3) for Earth Disturbance Associated with Oil and Gas Exploration, Production, Processing or Treatment Operations or Transmission Facilities from the Department of Environmental Protection (DEP) Northwest Regional Office for the MOJ-5 Pipeline.
- Certification signed by the Honorable Thomas Wolf, Governor of the Commonwealth of Pennsylvania, and issued under the Great Seal of the Commonwealth, proclaiming that Elk County is eligible to be re-classified as a 7th Class County.

GOOD OF THE COUNTY

- Kimberly Frey, Director of Elections reminds the public that the last day to apply for a mail-in ballot or absentee ballot is October 26th. All ballots must be received by 8:00 PM on November 2, 2021. Poll worker interest sign-up sheets are located at each polling place.
- October is Breast Cancer Awareness Month.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:46 am on a motion by M. Fritz Lecker, seconded by Joseph Daghir and carried unanimously.

ATTEST: _____


Chief Clerk

NEXT MEETING
WEDNESDAY, NOVEMBER 3, 2021
10:00AM CONFERENCE ROOM NO. 1
COURTHOUSE ANNEX BUILDING

November 3, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Wednesday, November 3, 2021 at 10:00am in Conference Room No. 1 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir and Matthew Quesenberry. M. Fritz Lecker, Commissioner was present via zoom. Also physically present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Katie Lenze, Deputy Chief Clerk; Susanne Straub Schneider, Prothonotary and Clerk of Courts; Dan Rimer, I.T.; Tracy Gerber, Planning Director; Mike Armanini, Pennsylvania State Representative; Kate Brock, Chair of Pennsylvania Center for Entrepreneurship Board; Hannah Brock, Branding and Licensing Partnerships Manager at PA Wilds; Mickayla Poland, PA Made LLC; Kayla Bonfardin and Kathy Poland.

Matthew Quesenberry made a motion to approve the agenda as presented seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the October 19, 2021 meeting seconded by Matthew Quesenberry and carried unanimously.

NEW BUSINESS

1. Joseph Daghir made a motion to approve (2) ARPA requests from the County of Elk Prothonotary Department for the County Suite Docket Subscription Module Teleosoft Software in the amount of \$21,157.00 and the Document scanning project; dovetails with Subscription Module in the amount of \$95,650.00. Matthew Quesenberry seconded this motion and carried unanimously. Susanne Straub Schneider, Prothonotary and Clerk of Courts, was present and gave a brief explanation of the ARPA requests. The County Suite Docket Subscription Module will be revenue producing for the County from subscribers. The document scanning project will provide additional access online to dockets from 1998- 2005.
2. M. Fritz Lecker made a motion to approve the application for Use of Courthouse Lawn from the Awakening Alliance Church during Light Up Night on November 26, 2021 to provide hot chocolate. This was seconded by Joseph Daghir and carried unanimously.
3. Matthew Quesenberry made a motion to approve the re-appointment of Dale Anderson, Ridgway Borough/ Ridgway Township; Fred Swanson, Jones Township and Cheryl Ruffner, Fox Township as Planning Board members for a new four-year term ending December 31, 2025. This was seconded by Joseph Daghir and carried unanimously.
4. Pending Solicitor review, Joseph Daghir made a motion to approve the new contract of FY 21/22 Insight Therapy, LLC for CYS seconded by M. Fritz Lecker and carried unanimously.
5. Joseph Daghir made a motion to approve the contract renewal for FY 21/22 Big Brothers/ Big Sisters for CYS seconded by M. Fritz Lecker and carried unanimously.
6. Joseph Daghir made a motion to approve the contract renewal for FY 21/22 George Junior Republic in Pennsylvania (Institutional Based Placement Facility) for CYS seconded by Matthew Quesenberry and carried unanimously.

PRESENTATION

The PA Wilds Great Design Champion Award was presented to Mickayla Poland of PA Made, LLC, resident of St. Marys, by Hannah Brock, Branding and Licensing Partnerships Manager at PA Wilds Center for Entrepreneurship. The award honors an individual, business or organization that has done outstanding work to preserve, protect or enhance an area's rural community character.

Mike Armanini, Pennsylvania State Representative, presents Mickayla Poland an official Citation from the House of Representatives in honor of her artistic abilities and promoting growth in the 75th Legislative District.

NEW BUSINESS (continued)

7. Joseph Daghir made a motion to approve the contract renewal for FY 21/22 Blueprints (Foster Care Placement Facility) for CYS seconded by M. Fritz Lecker and carried unanimously.
8. Joseph Daghir made a motion to approve the application for Use of Courthouse Lawn from Gideon's International during Light Up Night on November 26, 2021 to hand out free pocket testaments. This was seconded by M. Fritz Lecker and carried unanimously.
9. Correction made to agenda applicant to Johnsonburg Police Department. With this correction, M. Fritz Lecker made a motion to approve the (2) additional ARPA EMS Grants seconded by Matthew Quesenberry and carried unanimously.

Applicant	Project	Grant Awarded
Johnsonburg Police Department	Reconfiguration of lobby & front office; reception window	\$20,000.00
Crystal Fire Department	Floor scrubber/ supplies; 500 N95 face masks; 50 PGI Fireline Nomex 111A Jacket & Pants	\$50,628.90

APPROVAL OF THE BILLS: October 16, 2021- October 29, 2021

GENERAL FUND	\$279,241.58
COUNTY OF ELK/ DRUG & ALCOHOL	\$707.78
HUMAN SERVICE DEVELOPMENT BLK	\$12,500.00
ARP	\$9, 959.06
FEDERAL SOCIAL SERVICE/ EMERGENCY SHELTER	\$6,954.00
CDBG COVID CV	\$3,246.45
HAZARDOUS MATERIAL RESPONSE	\$2,379.31
E911 WIRELESS	\$114,480.17
NORTHERN TIER REGIONAL TELE PROJ	\$3,062.72
CO OF ELK AFFORDABLE HOUSING	\$4,215.00

- ➔ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

CORRESPONDENCE –

The following correspondence (if any) is available in the Commissioner's office for further review.

- National Fuel Gas Supply Corporation (NFG) is applying for a Pennsylvania Department of Environmental Protection (PA DEP) General Permit 08 and 11 for the installation of anodes within an existing gas pipeline right-of-way.
- National Fuel Gas Supply Corporation (NFGSC) is applying for a Pennsylvania Department of Environmental Protection (PADEP) facility-wide Air Quality State Only Permit Renewal to continue operating its Bowen Compressor Station (State Only Operating Permit No. 24-00166) located in Highland Township, Elk County.
- Seneca Resources Company, LLC, is applying for a new permit under the Erosion and Sediment Control General Permit (ESCGP-3) for Earth Disturbance Associated with Oil and Gas Exploration, Production, Processing or Treatment Operations or Transmission Facilities from the Pennsylvania Department of Environmental Protection (PA DEP) Northwest Regional Office.
- K.C. Midstream, a wholly owned limited liability corporation of Catalyst Energy, Inc. located at 1112 S Braddock Ave, Pittsburgh, PA 15218 shall be submitting the following authorization from the Pennsylvania Department of Environmental Protection (PADEP) for General Operating Permit Reauthorization GP5-24-185A at Greg Hill Road, Millstone Township for continued utilization of natural gas production facility.

GOOD OF THE COUNTY

- The Elk County Commissioners would like to recognize November 11, 2021 as Veterans Day. To those in uniform serving today and to those who have served in the past, we honor you not only on November 11, 2021, but every day.
- The Commissioners would like to recognize the Election Day staff including rovers, poll workers and office staff for all their hard work to conduct the Election.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

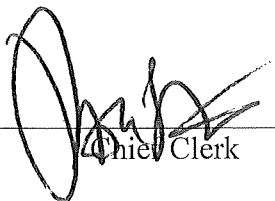
NEW BUSINESS (continued)

Thomas Wagner, County Solicitor, officially approved new business item #4.

ADJOURN MEETING

The meeting was adjourned at 10:33 am on a motion by Joseph Daghir seconded by M. Fritz Lecker and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, NOVEMBER 16, 2021
10:00AM CONFERENCE ROOM NO. 1
COURTHOUSE ANNEX BUILDING

November 16, 2021

Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Wednesday, November 16, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Katie Lenze, Deputy Chief Clerk and Dan Rimer, I.T. Member of the public present via zoom was General Tso.

Matthew Quesenberry made a motion to approve the agenda as presented seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the November 3, 2021 meeting seconded by Joseph Daghir and carried unanimously.

M. Fritz Lecker requested a moment of silence in remembrance of Dr. Guillermo Udarbe.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve 3 headstone allowances for Veterans Affairs seconded by Matthew Quesenberry and carried unanimously.
2. Matthew Quesenberry made a motion to approve 3 veteran burial allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
3. M. Fritz Lecker made a motion to approve 5 widow burial allowances for Veterans Affairs seconded by Joseph Daghir and carried unanimously.
4. Matthew Quesenberry made a motion for the re-appointment of Michael Hovatter for the Public Director position on the Elk County Conservation Board of Directors for four-year term ending December 31, 2025. This was seconded by M. Fritz Lecker and carried unanimously.
5. M. Fritz Lecker made a motion to approve the contract renewal for FY 21/22 Summit School, Inc. (residential placement facility) for CYS seconded by Joseph Daghir and carried unanimously.
6. M. Fritz Lecker made a motion to approve the contract renewal for FY 21/22 Edmund L. Thomas Adolescent Center (detention placement facility) for CYS seconded by Matthew Quesenberry and carried unanimously.
7. M. Fritz Lecker made a motion to approve the application of Use of Courthouse Lawn from Ridgway Holiday Display Committee on setting up Christmas decorations mid-November and removal after January 1, 2022 outside of the Main Street portion of the Courthouse Lawn. This was seconded by Joseph Daghir and carried unanimously.

APPROVAL OF THE BILLS: October 30, 2021- November 12, 2021

GENERAL FUND	\$264,117.94
COUNTY OF ELK/ DRUG & ALCOHOL	\$91.25
ACT 13 MARCELLUS LEGACY FUND	\$4,500.00
ARP	\$20,224.77
TRANSPORTATION BLOCK GRANT	\$185,424.00
GAS WELL IMPACT FEE/ ACT 13	\$3,200.00
TRANSPORTATION BLOCK GRANT	\$185,424.00
HAZARDOUS MATERIAL RESPONSE	\$40.01
E911 WIRELESS	\$10,703.59
NORTHERN TIER REGIONAL TELE PROJ	\$50,424.34

➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

CORRESPONDENCE –

The following correspondence (if any) is available in the Commissioner's office for further review.

- Nomination of Mr. Michael Hovatter for the Public Director position on the Elk County Conservation Board of Directors from the Elk County Association of Elected Township Officials.
- Nomination of Mr. Michael Hovatter for the Public Director position on the Elk County Conservation Board of Directors from the Elk County Federation of Sportsmen's Club.

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:09 am on a motion by Joseph Daghir seconded by M. Fritz Lecker and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING
TUESDAY, DECEMBER 7, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

December 7, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, December 7, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, County Solicitor; Katie Lenze, Deputy Chief Clerk and Dan Rimer, I.T. Member of the public present via zoom were Justin Time and Penny Koyne. Patrick Straub, Chief Clerk and Brian Stockman, Press were excused.

Proposed amendments to be made to the agenda as follows:

Add NEW BUSINESS

#6- Opening bids- chair bids

Matthew Quesenberry made a motion to approve the agenda with the addition above seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the November 16, 2021 meeting seconded by Matthew Quesenberry and carried unanimously.

RESOLUTION

- 2021-15: Provision of Local Match for State Operating Financial Assistance to ATA of North Central Pennsylvania. \$18,455.25 each quarter totaling \$73,821.00.
Matthew Quesenberry made a motion to adopt resolution 2021-15 seconded by Joseph Daghir and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the Elk County Wilds Tourism Association marketing grant application in the amount of \$3,000.00 for Mountain Fest 2022 recommended by the Room Tax Committee. Matthew Quesenberry seconded this motion and carried unanimously.
2. Joseph Daghir made a motion to approve the contract renewal for FY 21/22 Dr. Allen H. Ryen (Psychologist) for CYS seconded by Matthew Quesenberry and carried unanimously.
3. M. Fritz Lecker made a motion to approve the contract renewal for FY 21/22 Central Counties Youth Center (detention placement facility) for CYS seconded by Joseph Daghir and carried unanimously.
4. M. Fritz Lecker made a motion to approve the contract renewal for FY 21/22 Hermitage House Youth Services (group home placement facility) for CYS seconded by Joseph Daghir and carried unanimously.
5. Matthew Quesenberry made a motion to approve the addendum to the Delaware Health Trust Agreement for a two year commitment for the employee health insurance benefits with the correction to the dates- January 1, 2022 through at least December 31, 2023. M. Fritz Lecker seconded this motion and carried unanimously.
6. Matthew Quesenberry made a motion to accept the received bids for the following chairs seconded by Joseph Daghir and carried unanimously.

- a. #2, #3, #4, and #5 chairs
Suzanne Friedl was the sole bid for \$5.00 for chairs as a lot.
- b. #10 chair
Jaxson Friedl was the sole bid for \$2.00.
- c. #9 chair

Brian D. Stockman	\$5.00
Geri Krull	\$5.27
Chris Keyser	\$7.00
Kris Roselli	\$25.00 *Winning bid
- d. #1 chair

Geri Krull	\$6.30 *Winning bid
Chris Keyser	\$3.00
Tim Mellileo	\$3.00
- e. #17 chair

Geri Krull	\$5.15 *Winning bid
Chris Keyser	\$4.00
- f. #21 chair
Chris Keyser was the sole bid for \$6.00.
- g. #25 and #26 chairs
Kris Roselli was the sole bid for \$21.00 for chairs as a lot.

APPROVAL OF THE BILLS: November 13, 2021- December 3, 2021

GENERAL FUND	\$344,503.53
COUNTY OF ELK/ DRUG & ALCOHOL	\$462.00
CO OF ELK SUBSTANCE ABUSE	\$100.00
ARP	\$924,168.04
GAS WELL IMPACT FEE/ ACT 13	\$12,500.00
HAZARDOUS MATERIAL RESPONSE	\$1,449.25
E911 WIRELESS	\$26,579.29
NORTHERN TIER REGIONAL TELE PROJ	\$12,649.75
DEBT FUND	\$87,132.50
FISCAL RECOVERY FUNDS	\$92.92

➔ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

CORRESPONDENCE –

The following correspondence (if any) is available in the Commissioner's office for further review.

- Act 14 Notification from ProChemTech International, Inc. that Catalus Corporation has applied to the PA Department of Environmental Protection for a Nation Pollutant Discharge Elimination System (NPDES) Permit for emergency discharge of one pass cooling water to surface waters of the Commonwealth from their new facility at 286 Piper Road, St. Marys, PA.
- Acts 67, 68, and 127 Notifications from KLH Engineers Inc, on behalf of the St. Marys Area Water Authority, is applying for a Public Water Supply Permit for the addition of a sodium hypochlorite feed system at the existing Laurel Run Water Treatment Plant.

GOOD OF THE COUNTY

- The County Commissioners recognize Elk County Farmer, Mr. Erine Mattiuz for his dedicated service to the PA Farm Bureau District 13 for the past eight years. Mr. Mattiuz also served on the Elk County Farm Bureau for over 30 years. Thank you Erine for advocating for farmers at the national and county level.
- Thank you Carol Jacobs, Tina Clancy and the Ridgway Holiday Display Committee for the beautiful Christmas display on the Courthouse lawn and Main Street.
- On December 7th, 1941, Japan staged a surprise attack on Pearl Harbor, decimating the US Pacific Fleet. When Germany and Italy declared war on the United States days later, America found itself in a global war.
 - President Franklin D. Roosevelt addressed a joint session of the U.S. Congress on December 8, the day after the crushing attack on Pearl Harbor. "Yesterday, December 7, 1941- a date which will live in infamy." At this time we will have a moment of silence honoring all who served at Pearl Harbor on 12/07/1941.
- The Federal Emergency Management Agency (FEMA) is providing financial assistance for COVID-19-related funeral expenses incurred on or after January 20, 2020. FEMA is committed to reducing the financial burden of these deaths and is providing individuals who incurred COVID-19-related funeral expenses with funding for eligible costs.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:27 am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING
TUESDAY, DECEMBER 21, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

December 21, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, December 21, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, County Solicitor; Patrick Straub, Chief Clerk; Katie Lenze, Deputy Chief Clerk; Marilyn Secco, Tri County Sunday Newspaper Columnist and Jim Abbey, I.T. Member of the public present via zoom was Hershey Kiss.

M. Fritz Lecker made a motion to approve the agenda seconded by Matthew Quesenberry and carried unanimously.

Joseph Daghir made a motion to approve the minutes of the December 7, 2021 meeting seconded by Fritz Lecker and carried unanimously.

RESOLUTION

2021-16: Resolution Authorizing the Filing of a Redevelopment Assistance Capital Program (RACP) Grant Application to the Pennsylvania Office of the Budget for the Dickinson Center, Inc. - St. Marys Building Project Located in the City of St. Marys.

M. Fritz Lecker made a motion to adopt resolution 2021-16 with the proposed title change: 2021-16: Resolution to Enter into an Administrative Agreement with the City of Bradford and Dickinson Center, Inc.; to Execute All Documents Necessary for the Submission of the Grant Application; and upon Approval, Authorize the Execution of Grant Agreement and all other Documents Necessary to Receive this Grant.

This adoption was seconded by Joseph Daghir and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the re-appointment of Tracy Gerber, Elk County Planning Director to North Central Board of Directors for a three (3) year term, beginning January 1, 2022 and ending December 31, 2024. M. Fritz Lecker seconded this motion and carried unanimously.
2. M. Fritz Lecker made a motion to approve the recommendation from the Elk County Room Tax Committee for \$22,680.00 from county room marketing grant funds be used to redesign, print, ship, and distribute new Elk County Trail Maps and Elk Viewing Guides.

Elk County Trails Map print, redesign and ship 65,000	\$9,350.00
Elk County Trails Map POD Statewide Distribution (Mar- Oct 2022)	\$6,660.00
Elk Viewing Guides print, redesign and ship 7,000	\$6,670.00

3. M. Fritz Lecker made a motion to table any action to the County of Elk Worksite Employee Weapons Policy until further discussion. This motion was seconded by Joseph Daghir and carried unanimously.

Two (2) County of Elk employee incidents have occurred. Thomas Wagner, Solicitor explained that this a very serious matter and more discussion should take place. Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry were in agreement.

4. Joseph Daghir made a motion to ratify participation in the Opioid Settlement Agreement. This motion was seconded by Matthew Quesenberry and carried unanimously.

Solicitor Thomas Wagner explained that major pharmaceutical companies which manufactured and marketed opioids were in agreement to deliver funds to address the opioid crisis. The County of Elk will support the proposed Opioid Settlement Agreement by Attorney General Josh Shapiro.

APPROVAL OF THE BILLS: December 4, 2021- December 17, 2021

GENERAL FUND	\$568,209.10
LIQUID FUEL	\$14,000.00
COUNTY OF ELK/ DRUG & ALCOHOL	\$152.56
ARP	\$139,788.38
FISCAL RECOVERY FUNDS	\$139,475.00
RESPOSITORY INSPECTION ACCT	\$600.00
GAS WELL IMPACT FEE/ ACT 13	\$2,500.00
PHFA (PHARE GRANT)	\$66,250.00
CDBG COVID CV	\$13,770.79
HAZARD MATERIAL RESPONSE	\$100.88
E911 WIRELESS	\$165,329.22
NORTHERN TIER REGIONAL TELE PROJ	\$35,092.36

- ➔ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

CORRESPONDENCE –

The following correspondence (if any) is available in the Commissioner's office for further review.

- The Department of Environmental Protection (DEP) gives notice that the Draft Stream Evaluation Report for streams classified by the Pennsylvania Fish and Boat Commission as Class A Wild Trout Waters is available for public comment on DEP's website for a 30-day comment period.

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

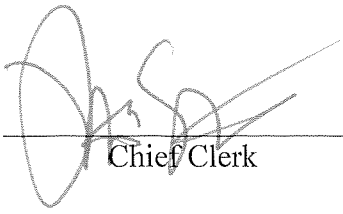
QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:24 am on a motion by Joseph Daghir seconded by M. Fritz Lecker and carried unanimously.

ATTEST:



Chief Clerk

**Next Meeting: Tuesday, December 28, 2021
10:00 A.M. Conference Room No. 2
Courthouse Annex Building**

December 28, 2021

**Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met on Tuesday, December 28, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex for a special session. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir and M. Fritz Lecker. Matthew Quesenberry, Commissioner was present via zoom. Also physically present were Tom Wagner, County Solicitor; Lee Neureiter, Register and Recorder; Patrick Straub, Chief Clerk; Katie Lenze, Deputy Chief Clerk; Dan Rimer, I.T.; Members of the public present via zoom were Bubble Gum and Faith James.

M. Fritz Lecker made a motion to approve the agenda seconded by Joseph Daghir and carried unanimously.

Joseph Daghir made a motion to approve the minutes of the December 21, 2021 meeting seconded by Fritz Lecker and carried unanimously.

NEW BUSINESS

1. Patrick E. Straub, Chief Clerk explained the 2022 County of Elk Budget was displayed on December 7, 2021 as protocol. There were three (3) proposed changes:
 - 2022 Appropriations PA Headwaters increase \$0 to \$1,500.00
 - 2022 Appropriations Area Transportation Authority of North Central Pennsylvania local funds in the amount of \$73,821.00 to match state funds provided to pursuant 74 Pa. C.S. Section 1513. A \$5,154.50 increase from 2021.
 - \$14,400.00 decrease in the District Attorney Department Budget departmental-sponsored expense reductions.

Net effect is a \$7,746.00 decrease in the 2022 County of Elk operating expense

M. Fritz Lecker made a motion to approve the 2022 County of Elk Budget with the proposed revisions presented by Chief Clerk Patrick E. Straub at the meeting. This motion was seconded by Matthew Queensberry and carried unanimously.

2. Joseph Daghir made a motion to approve the policy changes to the internal policies Section IV- Policy 2: Exempt Employees, Section IV- Policy 4: Employee Compensation and Section IV- Policy 5: Employee Benefits. This motion was seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker explained the policy changes are minor; including mileage and meal reimbursement increases.

Katie Lenze, Deputy Chief Clerk explained that the Life/ Short Term Disability has increased and the Healthcare Incentive will no longer include spouses both employed by the County of Elk effective January 1, 2022.

Joseph C. Daghir questioned if current spouses both employed by the County of Elk will continue to receive the healthcare incentive due to being grandfathered in. Katie Lenze, Deputy Chief Clerk answered yes.

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

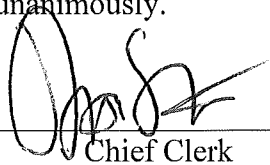
QUESTIONS FROM THE PRESS- N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:12 am on a motion by Joseph Daghir seconded by M. Fritz Lecker and carried unanimously.

ATTEST: _____



Chief Clerk

**Next Meeting: Tuesday, January 4, 2022
10:00 A.M. Conference Room No. 2
Courthouse Annex Building**