

The Elk County Commissioners met in regular session on Tuesday, January 17, 2017 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and Scripture Reading Matthew 2:11. Those present were Commissioners Janis E. Kemmer, Chairperson, Matthew G. Quesenberry, Daniel R. Freeburg, Solicitor Tom Wagner, Chief Clerk Jean Zore and Recording Secretary Chris Lilja. Also present were Richard Gavazzi, Kim Frey, Greg GeBauer, Lee Neureiter, and two (2) members of the press.

Dan Freeburg made a motion to approve the Minutes of the January 3, 2017 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

PRESENTATION

Kim Frey, director of the Elk County Office of Elections and Voting Registration, reminded the Commissioners of a Candidates Night that will be held February 6, 2017 at 6 p.m. She said petitions can be obtained at the candidates night bur are not allowed to be circulated until February 14th. They can pick up their petitions in the Election Office at the Courthouse Annex. Two noteworthy seats, those of District Attorney Shawn McMahon and DJ Mark Jacobs will be contested in this year’s elections. The municipal primary will be held May 16th.

NEW BUSINESS

1. Matt Quesenberry made a motion to approve a 2017 Housing Contract between Elk County Prison and Erie County Prison. Dan Freeburg seconded the motion and carried unanimously.
2. Dan Freeburg made a motion to appoint Cheryl Ruffner to represent Fox Township and Doug Ruffo to represent Benezette and Jay Township on the Elk County Planning Commission Board. Matt Quesenberry seconded the motion and carried unanimously.
3. Matt Quesenberry made a motion to adopt an Addendum to the Elk County Drug-Free Workplace Personnel Policy Manual, seconded by Dan Freeburg and carried unanimously.
4. Matt Quesenberry made a motion to approve a Professional Service Agreement with Gelsick Home Inspection Services for the HOME Investment Partnership Program/Elk County Housing Rehabilitation Program. Dan Freeburg seconded the motion and carried unanimously.
5. Matt Quesenberry made a motion to approve a 3-year renewal contract for the Thomson Reuters print subscription for the Elk County Law Library, seconded by Dan Freeburg and carried unanimously.
6. Dan Freeburg made a motion to adopt a Resolution, prepared by Solicitor Tom Wagner, for a four (4) year salary increase for the office of the elected City of St. Mary’s Tax Collector:

Calendar Year	Annual Salary
2018	\$37,641.00
2019	\$38,394.00
2020	\$39,162.00
2021	\$39,946.00

Matt Quesenberry seconded the motion and carried unanimously.

7. Dan Freeburg made a motion to approve the 2017 Service Contract, with a 2% salary increase, for George N. Dagher, Solicitor for Elk County Children & Youth Services. Matt Quesenberry seconded the motion and carried unanimously.
8. Dan Freeburg made a motion to approve twelve (12) Veteran Burial Allowances and eleven (11) Headstone Allowances for the Veteran Affairs Office. Matt Quesenberry seconded the motion and carried unanimously.

January 17, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

APPROVAL OF BILLS

Matt Quesenberry made a motion to approve the following bills:

GENERAL FUND	\$316,710.80
PAYROLL	\$233,506.81
WORK RELEASE	\$ 770.00
HSDf	\$ 12,500.00
GAS WELL IMPACT FEE	\$ 2,500.00
PHFA (PHARD GRANT)	\$ 1,900.00
HAZMAT	\$ 607.46
911 WIRELESS	\$ 19,999.49
NTRTP	\$ 3,482.75
DEBT FUND	\$ 1,102.36

Dan Freeburg seconded the motion and carried unanimously.

CORRESPONDENCE

Pursuant to Title 25, Subpart C, Article III, Section 127.462 of the Pennsylvania Code, GrafTech USA, LLC hereby notifies Elk County of its submittal of a Title V Operating Permit Modification Application to the PADEP concerning its facility located at 800 Thesesia St., St. Mary's PA.

PennDOT proposes to replace a deteriorated 36" diameter by 45' long corrugated metal cross pipe over Trib to Bennett Branch in Benzette Township.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:22 a.m. on a motion by Dan Freeburg and seconded by Matt Quesenberry.

ATTEST: _____

Next Meeting
Tuesday, February 7, 2017
10 a.m. Conference Room No. 2
Courthouse Annex Building