

April 6, 2021

Office of the Elk County Commissioners Minutes
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Tuesday, April 6, 2021 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present were Tom Wagner, County Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Mark Greenthaner, 911 Coordinator; Mike McAllister, EMA Director; Scott Atwell, Elk County Jail Counselor; Ryan Miller, ARS Engineering Services; Al Joe Maletto, Johnsonburg Borough; Dan Rimer, I.T. and Brian Stockman, Press. Members of the public present via zoom were Clythera Hornung and "Max".

Matthew Quesenberry made a motion to approve the agenda as presented, seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the minutes of the March 16, 2021 meeting seconded by Joseph Dagher and carried unanimously.

RESOLUTION

- M. Fritz Lecker made a motion to adopt resolution 2021 – 04: Proclamation of Pennsylvania 811 Safe Digging Month for the month of April 2021. This motion was seconded by Matthew Quesenberry and carried unanimously.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve a new autopsy services agreement at the request of Elk County Coroner Michelle Muccio with Forensic DX, P.C. from Windber, PA; seconded by M. Fritz Lecker and carried unanimously.
2. M. Fritz Lecker made a motion to approve the exoneration request of county property taxes 2017, 2018, 2019 and 2020 for 311 South Street (tax parcel identification 12-12-247-3583) Ridgway, PA seconded by Matthew Quesenberry and carried unanimously. This property was recently acquired by the County.
3. Joseph Dagher made a motion to approve the exoneration request of county property taxes 2015 for \$176.85 for 116 Pear Road (tax parcel identification 13-13-274-5925.113) St. Marys, PA seconded by M. Fritz Lecker and carried unanimously. This exoneration will correct an oversight made during the judicial sale process.
4. Bids were opened for the Courthouse Annex Roof drain enhancement. TRS Roofing Inc. was the sole bidder for the project. After review of the bid by Ryan Miller of ARS Engineering Services, Matthew Quesenberry made a motion to award TRS Roofing Inc. the bid project in the amount of \$28,750.00 contingent upon the County ensuring appropriate funding is available for the project and which fund the County will utilize. This motion was seconded by M. Fritz Lecker and carried unanimously.

5. Joseph Dagher made a motion to retroactively approve the courthouse lawn use request for March 27, 2021 made by the Ridgway Elk County Chamber for an Easter Egg Hunt. This motion was seconded by M. Fritz Lecker and carried unanimously.
6. Matthew Quesenberry made a motion to approve the annual renewal and assignment between the County of Elk and McCutcheon Enterprises, Inc. This motion was seconded by M. Fritz Lecker and carried unanimously.
Mike McAllister, Director of EMA, was present to explain this is an annual agreement. Mike also explained McCutcheon Enterprises is the contracted HAZMAT team for the County of Elk. McCutcheon Enterprises invoices the County for \$2,500.00 per year for that service. The County has the freightliner truck and equipment from when the County had a certified HAZMAT team. McCutcheon Enterprises will waive the \$2,500.00 fee in exchange for the assignment of the freightliner truck and equipment.
7. M. Fritz Lecker made a motion to appoint Dr. Clythera Hornung to the Elk County Housing Authority Board (Term: March 24, 2021 through December 31, 2023). This motion was seconded by Joseph Dagher and carried unanimously.
8. M. Fritz Lecker made a motion to approve the Act 13 Mini Grant Awards as listed on the attached page seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: March 13, 2021 – April 2, 2021

GENERAL FUND	\$362,157.99
PAYROLL	\$246,183.13
COE DUI-CORRECTIONS	\$7,788.00
COE DRUG & ALCOHOL	\$4,272.45
COE WORK RELEASE	\$501.00
COE SUBSTANCE ABUSE	\$366.25
GAS WELL IMPACT FEE/ACT 13	\$100.00
PHFA (PHARE GRANT)	\$8,556.00
HAZMAT	\$514.84
E911 WIRELESS	\$20,276.52
NTRP	\$474,455.47
DEBT FUND	\$274,724.85

- ➔ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by Joseph Dagher and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked about the Act 13 grants. Commissioner Lecker reported there were \$359,000 in project requests. There is \$50,000 to give out. Commissioner Quesenberry noted there may be funding from the American Rescue Plan which could result in unexpected additional funding resources to help county based EMS and non-profit entities. The Commissioners are awaiting guidance from the US Treasury Department.
- Brian Stockman asked how many CHIRP applications the County has received. Commissioner Quesenberry stated the County is not sure how many have come through yet.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- Greentree Landfill, LLC. Permit reissuance application for permit # 101397 CEC Project 306-982.0003.

GOOD OF THE COUNTY

- CAPSEA – April 2021 is Sexual Assault Awareness Month
- Commissioner Quesenberry reported that at a special Prison Board meeting held April 5th, current Prison Counselor Scott Atwell was named as Incoming Warden and will replace current Warden Greg Gebauer upon his retirement effective April 16th.
- Incoming Prison Warden Scott Atwell gave an update on the COVID – 19 Situation at the Elk County Prison. (See the County website for a full briefing on the situation at www.countyofelkpa.com and use the “Meeting Minutes Link” on the homepage)
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:44am on a motion by M. Fritz Lecker, seconded by Joseph Dagher and carried unanimously.

ATTEST: _____


Chief Clerk

NEXT MEETING

TUESDAY, APRIL 20, 2021

10:00AM CONFERENCE ROOM NO. 2

COURTHOUSE ANNEX BUILDING