

COUNTY OF ELK

APPLICATION FORM

AID TO SMALL BUSINESSES

March 2022 FINAL

Statement of Purpose

On March 11, 2021 the American Rescue Plan Act was signed into law, establishing the Coronavirus State and Local Fiscal Recovery Fund. This program is intended to support local governments in their efforts to respond to the impacts of the COVID-19 pandemic.

The goal of the Aid to Small Businesses grant program is to provide economic relief from the financial impact of the COVID-19 pandemic to small businesses in Elk County.

Applicants will be asked to supply an introduction to their business, including ownership, provide financial information for the years 2019, 2020 and 2021, and explain how these grant dollars will be used to ensure their sustainability. The applicant shall detail how it was affected by the COVID-19 pandemic. Supporting documentation, such as accounting information, financial statements, and/or tax returns must be provided to support the revenue figures for 2019, 2020 and 2021.

Successful applicants will be awarded a minimum of \$1000 and maximum of \$5000.

Application Deadline

Applications must be received in office no later than 4:00 p.m. on June 15, 2022.

Eligibility

- Applicant must not exceed 5 full-time employees (FTE) at any period in 2019-2021.
- Applicant must have been affected by Governor Wolf mandated shutdown in 2020.*
- Participation in and/or receipt of funding from ANY grant involving Covid-19 funding, such as from the Commonwealth of Pennsylvania, U.S. Department of Treasury or any municipality, including but not limited to Paycheck Protection Program (PPP), Small Business Administration Emergency Industry Disaster Loan (SBA-EIDL) Program, the COVID-19 County Relief Block Grant, CHIRP Program etc., in the amount of **\$5000.00 or greater** will automatically disqualify the applicant from eligibility. Applicants who have not received any Covid grant funding will be given first priority over those who have received funding up to \$4999.99

Eligible Uses for Funding

Funds may be used for the following: Help retain or hire new staff; help you become more competitive; purchase new equipment or technology; become more energy efficient; or otherwise improve your business.

Applications can be submitted in one of three ways:

By Mail or hand delivery to:
 Pat Straub, Chief Clerk
 Elk County Courthouse Annex
 300 Center Street
 PO Box 448
 Ridgway, PA 15853

By Email:
 pstraub@countyofelkpa.com

Questions:
 Patrick E. Straub, Chief Clerk @ (814) 776-5310

APPLICANT INFORMATION - All Information must be completed:

Business/Organization Name*			
Address Line 1			
Address Line 2			
City and State			
Zip Code			
Contact Person			
Title			
Phone Number			
Email Address			
Employer or Federal ID Number			
COVID GRANT FUNDING received since March 2020	Amount Received:	Source:	
Number of Employees, or FTE equivalent	2019:	2020:	2021:

Please attach the following with your application: Annual Financial Reports and/or tax returns including Schedules that show summary of operations for 2019, 2020 and 2021

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Provide an introduction to your business, date of opening, a brief history and future goals:

Please list names of all owners, along with % of ownership.

Please provide a description of how your business was affected by the Covid-19 pandemic.

Explain how any grant award will be used to help assure your sustainability: